

UK DIGITAL CARNET PILOT - PROCESSING GUIDE FOR BORDER FORCE (5.24)

THIS GUIDE HAS BEEN CREATED BY DAVOR ANTONIC-MCKINLEY OF UKNATACO (LONDON CHAMBER OF COMMERCE AND INDUSTRY)

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OVERVIEW

ATA Carnet Digital Pilot will involve processing digital and paper Carnets in tandem. This guide provides guidance on processing of both paper and digital Carnets (digital Carnets can only be processed at [pilot sites](#)). Note – digital Carnets are processed for TEST PURPOSES only. Paper Carnets will remain the only legally binding form of ATA Carnet until Q3 2025 when contracting parties start transitioning to digital Carnets

LOGGING INTO THE CUSTOMS PORTAL – PILOT AND TEST TRANSACTIONS

Officers can use the same Customs App for both testing and processing pilot transactions (Officers must, however, select the correct office):

LIVE PILOT TRANSACTIONS (TO BE PROCESSED ALONGSIDE PAPER CARNETS)

URL:

Username:

Password:

Customs Office: Select your office / team *

Carnet ID/Number	120001	 
Transaction code	PNH4CHCP4W45Y	
Officer	GB Customs	
Customs office	LHR Passenger Golf 1	

ENSURE THAT YOU HAVE SELECTED THE CORRECT OFFICE WHEN PROCESSING LIVE TRANSACTIONS

Instructions on how to use the Customs Portal can accessed [HERE](#) (this will open a video)

NOTE 1 – during the pilot, Carnet transactions will be available via QR code on Trader's mobile phone. If scanner is not available, the Officer can use the Transaction code shown underneath the QR code. Each transaction will have a unique Transaction code and will be specific to that declaration only.

NOTE 2 – for sites where public does not have access to BF, Holder will enclose a printed version of the QR code alongside their paper Carnet

NOTE 3* - Please contact Mohibur Rahman (HMRC) if your Customs office is missing from the dropdown mohibur.rahman@hmrc.gov.uk

TEST TRANSACTIONS (TO BE USED TO SIMULATE DIGITAL CARNET TRANSACTIONS / FOR PRACTICE PURPOSES)

URL:

Username:

Password:

Customs Office: select Test Customs Office

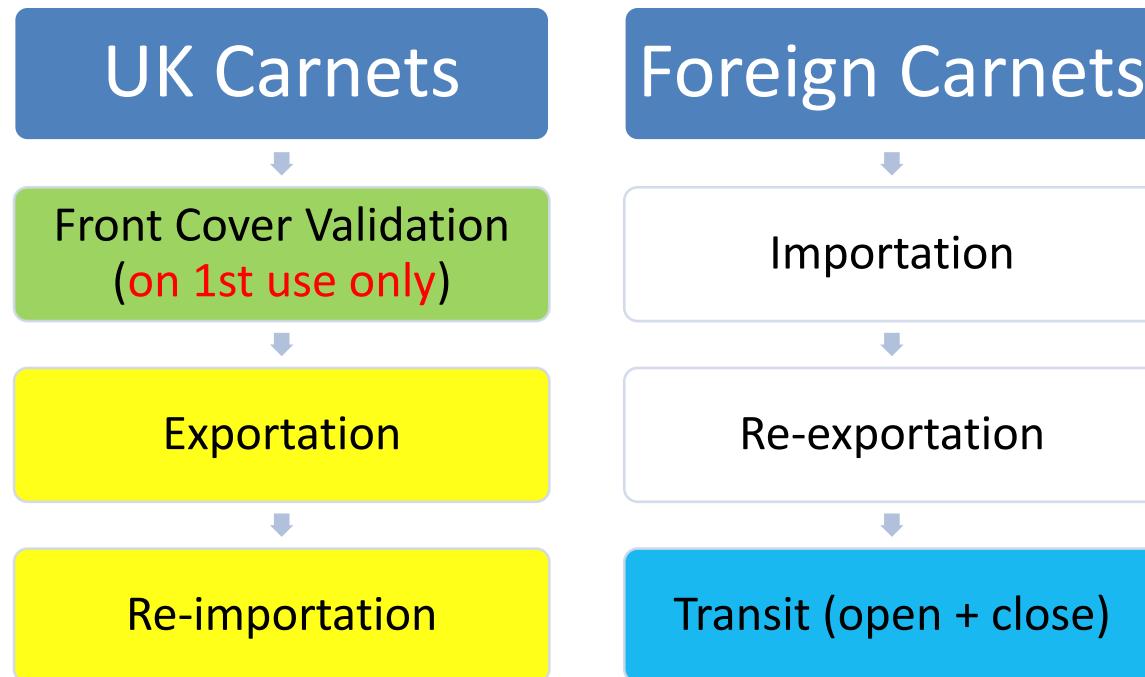
Carnet ID/Number	120001	<input type="button" value="X"/> 
Transaction code	PNH4CHCP4W45Y	
Officer	GB Customs	
Customs office	Test Customs Office - use this for testing the app <input type="button" value="▼"/>	

ENSURE THAT YOU HAVE SELECTED THE TEST CUSTOMS OFFICE WHEN PROCESSING TEST TRANSACTIONS

Officers should contact d.mckinley@uknataco.co.uk to request QR codes for test transactions

TRANSACTIONS APPLICABLE TO UK AND FOREIGN ISSUED CARNETS

BF will be processing UK and foreign issued ATA Carnets.



Note 1– It is recommended that the paper Carnet is endorsed first. Digital Carnet should be processed after the paper Carnet

Note 2– Current procedures in place for processing paper Carnets remain unchanged (detaching Vouchers, notifying other teams etc)

PROCESSING UK CARNETS – VALIDATION (OR ACTIVATION)

1. Validate the paper Carnet Front Cover if this hasn't been done already (validation / activation is only done on the first use)

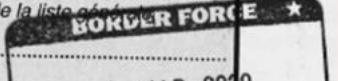
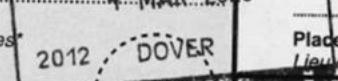
Issuing Association / Association émettrice		A.T.A. CARNET / CARNET A.T.A. FOR TEMPORARY ADMISSION OF GOODS POUR L'ADMISSION TEMPORAIRE DES MARCHANDISES		INTERNATIONAL GUARANTEE CHAIN CHAÎNE DE GARANTIE INTERNATIONALE				
CUSTOMS CONVENTION ON THE A.T.A. CARNET FOR THE TEMPORARY ADMISSION OF GOODS CONVENTION SUR LE CARNET A.T.A. POUR L'ADMISSION TEMPORAIRE DES MARCHANDISES CONVENTION ON TEMPORARY ADMISSION / CONVENTION RELATIVE À L'ADMISSION TEMPORAIRE								
Under the guarantee of LCCI (Before completing the Carnet, read Notes on page 5 / Avant de remplir le carnet, lire les notes en page 5 de la couverture)								
A T A R C E A R N E T A	A. HOLDER AND ADDRESS / Titulaire et adresse CARNET HOLDER – COMPANY RESPONSIBLE FOR PAYMENT OF DUTY		G. FOR ISSUING ASSOCIATION USE / Réserve à l'association émettrice FRONT COVER / Couverture					
	B. REPRESENTED BY* / Représenté par* PERSONS AUTHORISED TO SIGN VOUCHERS / DECLARATIONS		b) ISSUED BY / Délivré par ISSUING BODY (GUARANTOR)					
	C. INTENDED USE OF GOODS / Utilisation prévue des marchandises INTENDED USE FOR GOODS		c) VALID UNTIL / Valable jusqu'au <table border="1"> <tr> <td>year / année</td> <td>month / mois</td> <td>day (inclusive) jour (inclus)</td> </tr> </table>			year / année	month / mois	day (inclusive) jour (inclus)
	year / année	month / mois	day (inclusive) jour (inclus)					
P. This Carnet may be used in the following countries / Customs territories under the guarantee of the associations listed on page four of the cover: / Ce carnet est valable dans les pays/territoires douaniers ci-après, sous la garantie des associations reprises en page quatre de la couverture: EUROPEAN UNION - UNITED KINGDOM (GB) and:								
COUNTRIES CARNET IS VALID FOR								
• THIS DOCUMENT MUST BE RETURNED TO THE ISSUING OFFICE AFTER USE. (Remember to photocopy pages 2,3 and 4 for your own protection in the event of it subsequently going missing.) The holder of this Carnet and his representative will be held responsible for compliance with the laws and regulations of the country / Customs territory of departure and the countries / Customs territories of importation. / A charge pour le titulaire et son représentant de se conformer aux lois et règlements du pays / territoire douanier de départ et des pays / territoires douaniers d'importation.								
H. CERTIFICATE BY CUSTOMS AT DEPARTURE Attestation de la douane, au départ								
a) Identification marks have been affixed as indicated in column 7 against the following items No(s). of the General List Apposé les marques d'identification mentionnées dans la colonne 7 en regard du (des) numéro(s) d'ordre suivant(s) de la liste générale		I. Signature Ass. timbré						
b) GOODS EXAMINED* / Vérifié les marchandises* Yes / Oui No / Non		J. Holder Signature						
c) Registered under Reference No.* Enregistré sous le numéro*		X. Signature of Holder / Signature du titulaire						
d) Customs Office Place Date (year/month/day) Signature and Stamp Bureau de douane Lieu Date (année/mois/jour) Signature et timbre								
*If applicable / *Si il y a lieu								

Officer checks the Front Cover and the General List to ensure there are no discrepancies

NOTE 1 – ensure Box J has been signed by the Holder

NOTE 2 – ensure that the person submitting the Carnet for endorsement is duly authorized by the Holder (either mentioned in Box B of the Carnet or on the Letter of Authorization signed by the Holder or a Director of the company. If the person is named in Box B of the Carnet – then they do NOT require a Letter of Authorization).

NOTE 3 – in case of partial export, not all items may be presented

H. CERTIFICATE BY CUSTOMS AT DEPARTURE		I. Sign. Ass. timbré	
Attestation de la douane, au départ			
a) Identification marks have been affixed as indicated in column 7 against the following items No(s). of the General List Apposé les marques d'identification mentionnées dans la colonne 7 en regard du (des) numéro(s) d'ordre suivant(s) de la liste générale			
b) GOODS EXAMINED* / Vérifié les marchandises* Yes / Oui No / Non			
c) Registered under Reference No.* Enregistré sous le numéro*			
d) DOVER WEST 20/03/04		Officer Signature	

Step 1:

Scan the transaction QR code provided by the carnet holder/representative or enter manually corresponding data in the form below

Carnet ID/Number	120001	
Transaction code	PNH4CHCP4W45Y	
Officer	GB Customs	
Customs office	London Heathrow	
Next >		

Last transactions

Carnet ID	Carnet number	Type	Time	Declared goods	Declared goods as not re-exported
28	ZZNEVEREXPIRE1	Exportation	12/06/2019 14:39	1-22	Cancel
28	ZZNEVEREXPIRE1	Validation	12/06/2019 14:18	1-26	Cancel

1

Officer clicks on the barcode to open the scanner



2

Officer scans the barcode from the Trader's phone and clicks on the "Next" button

NOTE 1 – for sites with no public access to BF, Trader will submit a printed barcode

Step 2:
Check carnets data and validity

CARNET ID : 28 CARNET NUMBER : ZZNEVEREXPIRE1 VALID UNTIL : 31/12/2999				VALIDATION
Holder	Web Expert sàrl Puits-Godet 6 2000 Neuchatel CH	Carnet ID Carnet number Type	28 ZZNEVEREXPIRE1 ATA	Issued by
Representatives	Smith David Puits-Godet 6 2000 Neuchatel CH		Any Issuing Association 1, My Street 1234 My City ZZ	
	Cameron John Puits-Godet 6 2000 Neuchatel CH	Valid until	31/12/2999	
		Items number	26	
		Total value	USD 3,152.00	
		Total weight		
		Intended use	Other	
<< Previous step		Next step >>		
General list History				

3 Officer checks that the details shown in the app match the Green Front Cover of the paper Carnet

4 Officer clicks on Next Step

1 SCAN	2 CHECK CARNET	3 CHECK GOODS	4 COMMIT	5 RECEIPT																																																																										
Step 3: Check goods and put identification marks if required																																																																														
CARNET ID : 28 CARNET NUMBER : ZZNEVEREXPIRE1 VALID UNTIL : 31/12/2999				VALIDATION																																																																										
<table border="1"> <thead> <tr> <th>Item No.</th> <th>No. of pieces</th> <th>Desc. of goods</th> <th>Country of origin</th> <th>Value (USD)</th> <th>Weight/Volume</th> <th>Unit</th> <th>Identification marks</th> </tr> </thead> <tbody> <tr> <td>1 - 2</td> <td>2</td> <td>Article 1</td> <td>ZZ</td> <td>123.00</td> <td>1.00</td> <td>KG</td> <td>SN 123456</td> </tr> <tr> <td>3</td> <td>1</td> <td>Article 2</td> <td>ZZ</td> <td>45.00</td> <td>43.00</td> <td>KG</td> <td></td> </tr> <tr> <td>4 - 8</td> <td>5</td> <td>Article 3</td> <td>ZZ</td> <td>24.00</td> <td>15.00</td> <td>KG</td> <td></td> </tr> <tr> <td>9 - 20</td> <td>12</td> <td>Article 4</td> <td>ZZ</td> <td>12.00</td> <td>120.00</td> <td>KG</td> <td>Weight =12kg</td> </tr> <tr> <td>21</td> <td>1</td> <td>Article 5</td> <td>ZZ</td> <td>34.00</td> <td>34.00</td> <td>KG</td> <td></td> </tr> <tr> <td>22</td> <td>1</td> <td>Article 6</td> <td>ZZ</td> <td>2,547.00</td> <td>14.00</td> <td>KG</td> <td></td> </tr> <tr> <td>23 - 26</td> <td>4</td> <td>Article 7</td> <td>ZZ</td> <td>4.00</td> <td>1,177.00</td> <td>KG</td> <td></td> </tr> <tr> <td>Total</td> <td>26</td> <td></td> <td></td> <td>2,789.00</td> <td>1,404.00</td> <td></td> <td></td> </tr> </tbody> </table>							Item No.	No. of pieces	Desc. of goods	Country of origin	Value (USD)	Weight/Volume	Unit	Identification marks	1 - 2	2	Article 1	ZZ	123.00	1.00	KG	SN 123456	3	1	Article 2	ZZ	45.00	43.00	KG		4 - 8	5	Article 3	ZZ	24.00	15.00	KG		9 - 20	12	Article 4	ZZ	12.00	120.00	KG	Weight =12kg	21	1	Article 5	ZZ	34.00	34.00	KG		22	1	Article 6	ZZ	2,547.00	14.00	KG		23 - 26	4	Article 7	ZZ	4.00	1,177.00	KG		Total	26			2,789.00	1,404.00		
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<< Previous step		Next step >>																																																																												
General list History																																																																														

5 Officer checks the goods and enters remarks (if applicable)

NOTE 1 – this can be used to note down observations i.e. serial number or weight discrepancies etc

6 Officer clicks on Next Step

CARNET ID : 28 CARNET NUMBER : ZZNEVEREXPIRE1 VALID UNTIL : 31/12/2999								VALIDATION
Customs Office London Heathrow Officer GB Customs Goods Examined Customs reference number Customs remarks								<input checked="" type="radio"/> No <input type="radio"/> Yes 7
Declared goods								
Item No.	No. of pieces	Desc. of goods	Country of origin	Value (USD)	Weight/Volume	Unit	Identification marks	
1 - 2	2	Article 1	ZZ	123.00	1.00	KG	SN 123456	
3	1	Article 2	ZZ	45.00	43.00	KG		
4 - 8	5	Article 3	ZZ	24.00	15.00	KG		
9 - 20	12	Article 4	ZZ	12.00	120.00	KG	Weight =12kg	
21	1	Article 5	ZZ	34.00	34.00	KG		
22	1	Article 6	ZZ	2,547.00	14.00	KG		
23 - 26	4	Article 7	ZZ	4.00	1,177.00	KG		
Total	26			2,789.00	1,404.00			
<< Previous step								Commit

Officer states whether the goods have been inspected and enters remarks / comments (if applicable)

NOTE 1 - Customs Remarks field can be used to indicate that the Holder has presented a split consignment i.e. "Items 1-20 and 22-26 were presented only"

CARNET ID : 28 CARNET NUMBER : ZZNEVEREXPIRE1 VALID UNTIL : 31/12/2999								VALIDATION
Customs Office London Heathrow Officer GB Customs Verification code AL73RRBPFCJLLV								Verification QR Code  9
Declared goods								
Item No.	No. of pieces	Desc. of goods	Country of origin	Value (USD)	Weight/Volume	Unit	Identification marks	
1 - 2	2	Article 1	ZZ	123.00	1.00	KG	SN 123456	
3	1	Article 2	ZZ	45.00	43.00	KG		
4 - 8	5	Article 3	ZZ	24.00	15.00	KG		
9 - 20	12	Article 4	ZZ	12.00	120.00	KG	Weight =12kg	
21	1	Article 5	ZZ	34.00	34.00	KG		
22	1	Article 6	ZZ	2,547.00	14.00	KG		
23 - 26	4	Article 7	ZZ	4.00	1,177.00	KG		
Total	26			2,789.00	1,404.00			
Print receipt								New transaction

Officer clicks on Commit

Officer can cancel the transaction by asking the Trader for the Cancellation Code

NOTE 1 – if transaction is cancelled, then the Trader would need to prepare another Validation QR Code and steps 1-8 would have to be repeated

NOTE 2 –Officer can print the simulated Front Cover (if required) by clicking on Print Receipt

CLICK ON NEXT TRANSACTION TO PROCESS EXPORTATION

PROCESSING UK CARNETS – EXPORTATION

1. Process the Exportation Voucher and matching Counterfoil. Make sure the Voucher has been signed by the declarant and no of pieces exported are stated in F(a). BF will detach the Voucher and send to NCU. *Ensure that correct items are declared, especially for partial consignments.*

E X P O R T A T I O N	1. The goods described in the General List under Item No(s). Les marchandises énumérées à la liste générale sous le(s) N°		1-534		have been exported ont été exportées year / month / day année / mois / jour 2020 08 21
	2. Final date for duty-free re-importation Date limite pour la réimportation en franchise				
	3. Other remarks* / Autres mentions* CWE 120 - B56249C 29/08/2019 SATISFACTORY				
Counterfoil 1 Souche No. / N°	4. LONDON GATEWAY	5. U.K. Customs Office Bureau de douane	Place Lieu	6. 2019 08 29 Date (year/month/day) Date (année/mois/jour)	7. 29 AUG 2019 (09) THAMES GATEWAY Officer Signature Signature and Stamp Signature et timbre

Officer must complete, sign and stamp the Voucher and Counterfoil

F(a) – UK Carnet Holder must declare the items being exported in this box Box F Carnet Holder must date and sign the Voucher to declare goods to HMRC

Box H (b) – BF enters final date for reimportation of the goods (usually Carnet expiry date)

Box H (c) – this will always be NCU

Box H (d) – BF enters any additional information here

- **Box H (d) – BF stamps and signs the Voucher**
(Voucher must be forwarded to NCU)

Counterfoil – BF completes, signs and stamps boxes 1-7 of the matching Counterfoil

1 SCAN

2 CHECK CARNET

3 CHECK GOODS

4 COMMIT

5 RECEIPT

Step 1:

Scan the transaction QR code provided by the carnet holder/representative or enter manually corresponding data in the form below

Carnet ID/Number

1

Officer clicks on the barcode to open the scanner

Transaction code

Officer

Customs office

Next >

Last transactions

Carnet ID	Carnet number	Type	Time	Declared goods	Declared goods as not re-exported	
28	ZZNEVEREXPIRE1	Exportation	12/06/2019 14:39	1-22		<button>Cancel</button>
28	ZZNEVEREXPIRE1	Validation	12/06/2019 14:18	1-26		<button>Cancel</button>

951 GBLOFINALEATA

Export 



2

Transaction code

AJA7F3HA9CB4GJTAF

Verification code



Officer scans the barcode from the Trader's phone and clicks on the "Next" button

NOTE 1 – for sites with no public access to BF, Trader will submit a printed barcode

1 SCAN / 2 CHECK CARNET / 3 CHECK GOODS / 4 COMMIT / 5 RECEIPT

Step 2:
Check carnets data and validity

CARNET ID : 28 CARNET NUMBER : ZZNEVEREXPIRE1 VALID UNTIL : 31/12/2999		EXPORTATION
Holder Representatives	Web Expert sàrl Puits-Godet 6 2000 Neuchatel CH	Carnet ID Carnet number Type
	Smith David Puits-Godet 6 2000 Neuchatel CH	Issued by Any Issuing Association 1, My Street 1234 My City ZZ
Cameron John Puits-Godet 6 2000 Neuchatel CH	Valid until	31/12/2999
	Items number	26
	Total value	USD 3,152.00
	Total weight	
Intended use	Other	
Goods Examined No		
<< Previous step		Next step >>
General list History		

1 SCAN / 2 CHECK CARNET / 3 CHECK GOODS / 4 COMMIT / 5 RECEIPT

Step 3:
Check goods and put identification marks if required

CARNET ID : 28 CARNET NUMBER : ZZNEVEREXPIRE1 VALID UNTIL : 31/12/2999		EXPORTATION																																																																								
Declared goods <table border="1"> <thead> <tr> <th>Item No.</th> <th>No. of pieces</th> <th>Desc. of goods</th> <th>Country of origin</th> <th>Value (USD)</th> <th>Weight/Volume</th> <th>Unit</th> <th>Identification marks</th> </tr> </thead> <tbody> <tr><td>1 - 2</td><td>2</td><td>Article 1</td><td>ZZ</td><td>123.00</td><td>1.00</td><td>KG</td><td>SN 123456</td></tr> <tr><td>3</td><td>1</td><td>Article 2</td><td>ZZ</td><td>45.00</td><td>43.00</td><td>KG</td><td></td></tr> <tr><td>4 - 8</td><td>5</td><td>Article 3</td><td>ZZ</td><td>24.00</td><td>15.00</td><td>KG</td><td></td></tr> <tr><td>9 - 20</td><td>12</td><td>Article 4</td><td>ZZ</td><td>12.00</td><td>120.00</td><td>KG</td><td>Weight =12kg</td></tr> <tr><td>21</td><td>1</td><td>Article 5</td><td>ZZ</td><td>34.00</td><td>34.00</td><td>KG</td><td></td></tr> <tr><td>22</td><td>1</td><td>Article 6</td><td>ZZ</td><td>2,547.00</td><td>14.00</td><td>KG</td><td></td></tr> <tr><td>23 - 26</td><td>4</td><td>Article 7</td><td>ZZ</td><td>4.00</td><td>1,177.00</td><td>KG</td><td></td></tr> <tr> <td>Total</td><td>26</td><td></td><td></td><td>2,789.00</td><td>1,404.00</td><td></td><td></td></tr> </tbody> </table>			Item No.	No. of pieces	Desc. of goods	Country of origin	Value (USD)	Weight/Volume	Unit	Identification marks	1 - 2	2	Article 1	ZZ	123.00	1.00	KG	SN 123456	3	1	Article 2	ZZ	45.00	43.00	KG		4 - 8	5	Article 3	ZZ	24.00	15.00	KG		9 - 20	12	Article 4	ZZ	12.00	120.00	KG	Weight =12kg	21	1	Article 5	ZZ	34.00	34.00	KG		22	1	Article 6	ZZ	2,547.00	14.00	KG		23 - 26	4	Article 7	ZZ	4.00	1,177.00	KG		Total	26			2,789.00	1,404.00		
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9 - 20	12	Article 4	ZZ	12.00	120.00	KG	Weight =12kg																																																																			
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Total	26			2,789.00	1,404.00																																																																					
Means of transport <input type="button" value="Unknown"/>																																																																										
Packaging details <input type="text"/>																																																																										
Holder remarks <input type="text"/>																																																																										
<< Previous step		Next step >>																																																																								

Officer checks that the details shown in the app match the Yellow Exportation Voucher of the paper Carnet

Officer clicks on Next Step

Officer checks the items declared by the Trader

NOTE 1 – if the Trader declared incorrect items for export – then the Officer can correct this by entering the correct item range and clicking on “Update” button.

Officer clicks on Next Step

1 SCAN / 2 CHECK CARNET / 3 CHECK GOODS / 4 COMMIT / 5 RECEIPT

Step 4:
Review transaction information, fulfill additional fields and commit the transaction

CARNET ID : 28 CARNET NUMBER : ZZNEVEREXPIRE1 VALID UNTIL : 31/12/2999	EXPORTATION																																																																								
Customs Office : London Heathrow Officer : GB Customs Final date for duty-free re-importation : <input type="text"/> <input type="button" value="Calendar"/>																																																																									
Customs reference number : <input type="text"/>																																																																									
Customs remarks : <input type="text"/>																																																																									
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[**<< Previous step**](#)

7

Officer states time limit for re-importation of the goods (usually validity date of the Carnet) enters remarks / comments (if applicable)

1 SCAN / 2 CHECK CARNET / 3 CHECK GOODS / 4 COMMIT / 5 RECEIPT

Step 5:
Receipt (voucher & counterfoil)

CARNET ID : 28 CARNET NUMBER : ZZNEVEREXPIRE1 VALID UNTIL : 31/12/2999	EXPORTATION																																																																								
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9

Officer clicks on Commit

8

Officer can cancel the transaction by asking the Trader for the Cancellation Code

***NOTE 1** – if transaction is cancelled, then the Trader would need to prepare another Exportation QR Code and steps 1-8 would have to be repeated*

***NOTE 2** –Officer can print the simulated Exportation Voucher (if required) by clicking on Print Receipt*

10

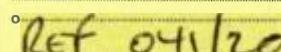
CLICK ON NEXT TRANSACTION TO PROCESS ANOTHER TRANSACTION

PROCESSING UK CARNETS – RE-IMPORTATION

1. Process the Re-Importation Voucher and matching Counterfoil. Make sure the Voucher has been signed by the declarant and no of pieces exported are stated in F(a). BF will detach the Voucher and send to NCU. *Ensure that correct items are declared, especially for partial consignments. If processing re-importation after the Carnet has expired – Section H (e) can be endorsed with "Carnet expired - processed without prejudice".*

A.T.A. CARNET

CARNET A.T.A.

R E I M P O R T A T I O N	A. HOLDER AND ADDRESS / Titulaire et adresse		G. FOR ISSUING ASSOCIATION USE / Réservé à l'association émettrice		
			RE-IMPORTATION VOUCHER No. Volet de réimportation N°:		
			a) CARNET No. Carnet N° GB/LO		
	B. REPRESENTED BY* / Représenté par*		b) ISSUED BY / Délivré par		
			LONDON CHAMBER OF COMMERCE AND INDUSTRY 33 QUEEN STREET, LONDON EC4R 1AP		
	C. INTENDED USE OF GOODS / Utilisation prévue des marchandises		c) VALID UNTIL / Valable jusqu'au		
			/ / year année month mois day (inclusive) jour (inclusif)		
	D. MEANS OF TRANSPORT* / Moyens de transport*		FOR CUSTOMS USE ONLY / Réservé à la douane		
	E. PACKAGING DETAILS (Number, Kind, Marks, etc.) Détail d'emballage (nombre, nature, marques, etc.)		H. CLEARANCE ON RE-IMPORTATION / Dédouanement à la réimportation		
F. RE-IMPORTATION DECLARATION Déclaration de réimportation temporaire		<p>a) The goods referred to in paragraph F. a) and b) of the holder's declaration have been re-imported / Les marchandises visées au paragraphe F. a) et b) de la déclaration ci-contre ont été réimportées</p> <p>b) This voucher must be forwarded to the Customs Office at: * Le présent volet devra être transmis au bureau de douane de: *</p> <p>c) </p>			
<p>I, duly authorised: / Je soussigné, déclare autorisé:</p> <p>a) declare that the goods enumerated in the list overleaf and described in the General List under Item No(s). / déclare que les marchandises énumérées à la liste générale verso et repriées à la liste générale</p> <p>1-534</p> <p>temporarily exported under cover of exportation voucher(s) No(s). / ont été exportées temporairement sous le couvert du (des) volet(s) d'exportation N°(s)</p> <p>request duty-free re-importation of the said goods demande la réimportation en franchise de ces marchandises</p> <p>b) declare that the said goods have NOT undergone any process abroad, except for those described under No(s).: / déclare que lesdites marchandises n'ont subi aucun traitement à l'étranger, sauf celles énumérées sous le(s) N°(s): *</p> <p>..... /</p> <p>c) declare that goods of the following item No(s), have not been re-imported: / déclare ne pas réimporter les marchandises repriées sous le(s) N°(s) suivant(s): *</p> <p>..... /</p> <p>d) confirm that the information given is true and complete / certifie justes et complètes les indications portées sur le présent volet</p> <p>..... /</p>		<p>At / A</p> <p>BF STAMP</p> <p>AND</p> <p>SIGNATURE</p> <p>..... /</p> <p>Date (year/month/day) Date (année/mois/jour)</p> <p>Place Lieu</p> <p>Name Nom</p> <p>AUTHORISED Date (année/mois/jour)</p> <p>REPRESENTATIVE</p> <p>SIGNATURE</p> <p>BORDER FORCE *</p> <p>6. OFFICER INTERNATIONAL TRADE</p> <p>- 5 JUN 2020</p> <p>52 BERTH, ROYAL SEAFORTH DOCK, LIVERPOOL, MERSEYSIDE L7 1TD</p> <p>Officer Signature</p> <p>Signature and Stamp Signature et timbre</p> <p></p>			

*If applicable / *Si l'y a lieu

re-imp.

ref:06003319210-AI-ing

R E I M P O R T A T I O N N	<p>1. The goods described in the General List under Item No(s). Les marchandises énumérées à la liste générale sous le(s) N°</p> <p>which were temporarily exported under cover of exportation voucher(s) No(s). exportées temporairement sous couvert du (des) volet(s) d'exportation N°</p> <p>2. Other remarks* / Autres mentions*</p> <p>REF 041/20</p> <p>Counterfoil 1 Souche No. 1 N°</p>	<p>1 - 534</p> <p>of this Carnet have been re-imported* du présent carnet ont été réimportées*</p> <p>BORDER FORCE</p> <p>6. OFFICER INTERNATIONAL TRADE</p> <p>- 5 JUN 2020</p> <p>52 BERTH, ROYAL SEAFORTH DOCK LIVERPOOL MERSEY 121110</p> <p>CUSTOMS</p> <p>Officer Signature Signature and Stamp Signature et timbre</p>
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Officer must complete, sign and stamp the Voucher and Counterfoil

Box F(a) Holder must declare which items are being re-imported

Box F(b) If any items are declared as being processed abroad, HMRC must decide whether to levy duty on such goods (if value has been added to the items)

Box F(c) Any goods that are not being re-imported must be noted here

Box F(d) Holder must sign and date the Voucher (this is customs declaration)

Box H(c) HMRC will complete, stamp + sign section H and remove this voucher from the Carnet.

Note 1 - The Re-importation Voucher must be detached and sent to NCU. If the goods were re-imported after the Carnet has expired – the Voucher can still be endorsed – but this section should state “endorsed without prejudice”

Counterfoil – BF completes, signs and stamps boxes 1-6 of the matching Counterfoil

1 SCAN

2 CHECK CARNET

3 CHECK GOODS

4 COMMIT

5 RECEIPT

Step 1:

Scan the transaction QR code provided by the carnet holder/representative or enter manually corresponding data in the form below

Carnet ID/Number

120001

X



1

Officer clicks on the barcode to open the scanner

Transaction code

PNH4CHCP4W45Y

Officer

GB Customs

Customs office

London Heathrow

Next >

Last transactions

Carnet ID	Carnet number	Type	Time	Declared goods	Declared goods as not re-exported	
28	ZZNEVEREXPIRE1	Exportation	12/06/2019 14:39	1-22		Cancel
28	ZZNEVEREXPIRE1	Validation	12/06/2019 14:18	1-26		Cancel

951 - GBLOFINALEATA

Reimport Upload



Transaction code

AJA7F3HA9CB4GJTAF

Verification code

Verification code

2

Officer scans the barcode from the Trader's phone and clicks on the "Next" button

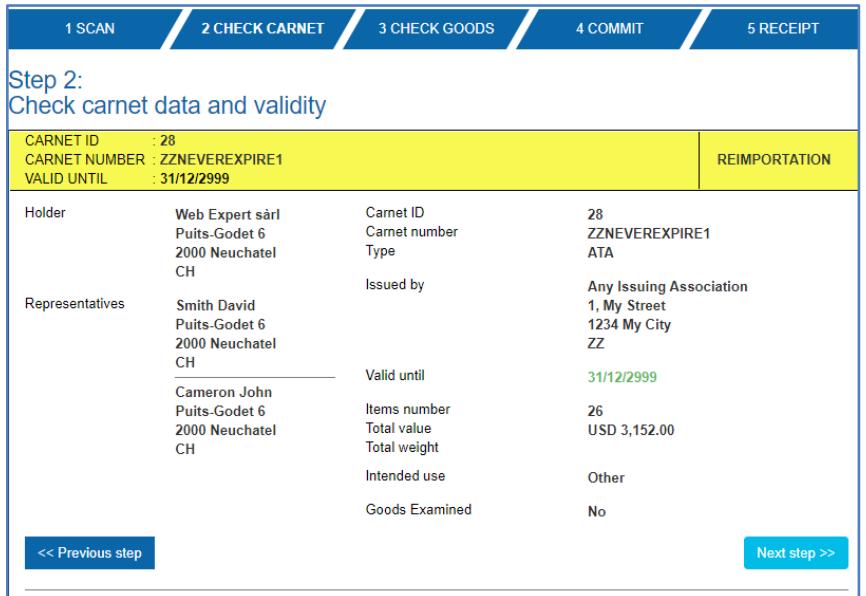
NOTE 1 – for sites with no public access to BF, Trader will submit a printed barcode

1

Officer clicks on the barcode to open the scanner

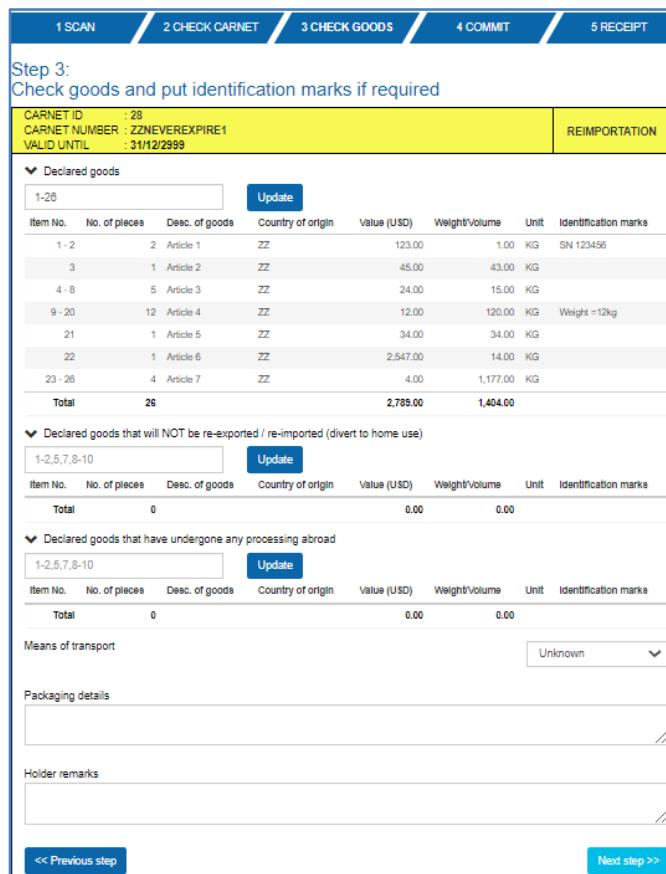
NOTE 1 – if scanner is not available, Carnet number and Transaction Code can be typed into the Customs app

NOTE 2 – for sites with no public access to BF, Trader will submit a printed barcode



Officer checks that the details shown in the app match the Yellow Re-importation Voucher of the paper Carnet

Officer clicks on Next Step



Officer checks the items declared by the Trader

NOTE 1 – if the Trader declared incorrect items for re-import, then the Officer can correct this by entering the correct item range and clicking on “Update” button.

Officer checks items that will not be re-imported

Officer checks items that have been processed abroad and assesses duties (if applicable)

Officer clicks on Next Step

1 SCAN / 2 CHECK CARNET / 3 CHECK GOODS / 4 COMMIT / 5 RECEIPT

Step 4:
Review transaction information, fulfill additional fields and commit the transaction

CARNET ID : 28 CARNET NUMBER : ZZNEVEREXPIRE1 VALID UNTIL : 31/12/2999	REIMPORTATION																																																																																																								
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[<< Previous step](#) [Commit](#)

8

Officer enters remarks / comments (if applicable)

1 SCAN / 2 CHECK CARNET / 3 CHECK GOODS / 4 COMMIT / 5 RECEIPT

Step 5:
Receipt (voucher & counterfoil)

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[Print receipt](#) [New transaction](#)

9

Officer clicks on Commit

1 SCAN / 2 CHECK CARNET / 3 CHECK GOODS / 4 COMMIT / 5 RECEIPT

Step 5:
Receipt (voucher & counterfoil)

CARNET ID : 28 CARNET NUMBER : ZZNEVEREXPIRE1 VALID UNTIL : 31/12/2999	REIMPORTATION																																																																																																								
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[Print receipt](#) [New transaction](#)

10

Officer can cancel the transaction by asking the Trader for the Cancellation Code

NOTE 1 – if transaction is cancelled, then the Trader would need to prepare another Re-importation QR Code and steps 1-9 would have to be repeated

NOTE 2 –Officer can print the simulated Re-Importation Voucher (if required) by clicking on Print Receipt

PROCESSING FOREIGN CARNETS – IMPORTATION INTO UK (FOR WORKING VISITS ONLY – USE TRANSITS FOR TRANSIT MOVEMENTS)

1. Process the Importation Voucher and matching Counterfoil. Make sure the Voucher has been signed by the declarant and no of pieces exported are stated in F(a). BF will detach the Voucher and send to NCU. *Ensure that correct items are declared, especially for partial consignments.*

A.T.A. CARNET		CARNET A.T.A.	
I M P O R T A T I O N	<p>A. HOLDER AND ADDRESS / Titulaire et adresse Corp. for Int'l Business 325 N. Hough Street Barrington, IL 60010</p> <p>G. IMPORTATION VOUCHER No. 1 Voucher d'importation N° a) A.T.A. Carnet No. US 89/08-SAMPLE Carnet A.T.A. N°</p>		FOR ISSUING ASSOCIATION USE/Reservé à l'association émettrice
	<p>B. REPRESENTED BY*/Représenté par* T. Hawks, B.A.DeMaggio, J.Phillips, R.W.Green, Freight Forwarder And/Or Any Authorized Representatives</p>		FOR CUSTOMS USE ONLY/Reservé à la Douane
	<p>C. INTENDED USE OF GOODS/Utilisation prévue des marchandises Exhibitions and Fairs</p>		<p>b) ISSUED BY/Délivré par United States Council for International Business</p> <p>c) VALID UNTIL/Valeable jusqu'au 2009 4 24 year année month mois day (inclusive) jour (inclus)</p>
	<p>D. MEANS OF TRANSPORT*/Moyens de transport*</p>		<p>H) CLEARANCE ON IMPORTATION/Déboulement à l'importation</p> <p>a) The goods referred to in the above declaration have been temporarily imported. /Les marchandises faisant l'objet de la déclaration ci-dessus ont été importées temporairement.</p> <p>b) Final date for re-exportation/production to Customs*/ Date limite pour la réexpédition/la représentation à la douane*</p> <p>year année month mois day jour</p> <p>c) Registered under reference No.* /Enregistré sous le N°.* 120-1370946</p> <p>d) Other remarks*/Autres mentions* 016-21850835</p>
<p>F. TEMPORARY IMPORTATION DECLARATION Déclaration d'importation temporaire</p> <p>I, duly authorized: /Je soussigné, dûment autorisé:</p> <p>a) declare that I am temporarily importing in compliance with the conditions laid down in the laws and regulations of the country/customs territory of importation, the goods enumerated in the list overleaf and described in the General List under item No(s). /Déclare importer temporairement, dans les conditions prévues par les lois et règlements du pays/territoire douanier d'importation, les marchandises énumérées à la liste figurant au verso et reprises à la liste générale sous le(s) N°(s)</p> <p>1-93</p> <p>b) declare that the said goods are intended for use at déclare que les marchandises sont destinées à être utilisées à</p> <p>c) undertake to comply with these laws and regulations and to re-export the said goods within the period stipulated by the Customs Office or regularize their status in accordance with the laws and regulations of the country of importation. /m'engage à observer ces lois et règlements et à réexporter ces marchandises dans les délais fixés par le bureau de douane ou à régulariser leur situation selon les lois et règlements du pays/territoire douanier d'importation.</p> <p>d) confirm that the information given is true and complete/ certifie justes et complètes les indications portées sur le présent volet.</p>		<p>At/A Customs Office /Bureau de douane</p> <p>29 JUL 2020 Officer Signature HMRC Freight Processing Team (5)</p> <p>UK CUSTOMS</p> <p>Date (year/month/day) Signature and Stamp Date (year/month/day) Signature and Stamp</p> <p>Place Lieu Date (year/month/day) Signature and Stamp</p> <p>Place Lieu Date (year/month/day) Signature and Stamp</p> <p>Name Nom Signature Signature</p> <p>AUTHORISED REPRESENTATIVE SIGNATURE</p>	

*If applicable/ Si y a lieu

IMPORTATION		have been temporarily imported. ont été importées temporairement	
<p>1. The goods described in the General List under item No(s). Les marchandises dénombrées à la liste générale sous le(s) N°(s) 1-93</p> <p>2. Final date for re-exportation / production to the Customs of goods*/ Date limite pour la réexpédition / la représentation à la douane, des marchandises*</p> <p>year / month / day année / mois / jour / /</p>			
<p>3. Registered under reference No.* / Enregistré sous le N°.* 120-1370946 29 JUL 2020</p> <p>4. Other remarks*/ Autres mentions* 016-21850835</p>			
<p>5. 016-21850835 Customs Office Bureau de douane</p>		<p>6. Liao Wu Place Lieu 7. 200 107 12 Date (year/month/day) Date (année/mois/jour)</p>	
<p>UK CUSTOMS Signature and Stamp Signature et timbre</p>			

Officer must complete, sign and stamp the Voucher and Counterfoil

F (a) – UK Carnet Holder must declare the items being temporarily imported in this box

F (d) - Carnet Holder must date and sign the Voucher to declare goods to HMRC

Box H (b) – BF enters final date for re-exportation of the goods (usually Carnet expiry date)

Box H (c) – this can be flight number, BF reference etc

Box H (d) – BF enters any additional information here

Box H (d) – BF stamps and signs the Voucher and detaches it from the Carnet (Voucher must be forwarded to NCU)

Counterfoil – BF completes, signs and stamps boxes 1-8 of the matching Counterfoil

1 SCAN

2 CHECK CARNET

3 CHECK GOODS

4 COMMIT

5 RECEIPT

Step 1:

Scan the transaction QR code provided by the carnet holder/representative or enter manually corresponding data in the form below

Carnet ID/Number

Transaction code

Officer

Customs office

Next >

Last transactions

Carnet ID	Carnet number	Type	Time	Declared goods	Declared goods as not re-exported	
28	ZZNEVEREXPIRE1	Exportation	12/06/2019 14:39	1-22		<button>Cancel</button>
28	ZZNEVEREXPIRE1	Validation	12/06/2019 14:18	1-26		<button>Cancel</button>

951 - GBLOFINALEATA

Import



Transaction code

Verification code

1

Officer clicks on the barcode to open the scanner

NOTE 1 – if scanner is not available, Carnet number and Transaction Code can be typed into the Customs app

NOTE 2 – for sites with no public access to BF, Trader will submit a printed barcode

2

Officer scans the barcode from the Trader's phone and clicks on the "Next" button

NOTE 1 – for sites with no public access to BF, Trader will submit a printed barcode

Step 2:
Check carnets data and validity

CARNET ID : 28 CARNET NUMBER : ZZNEVEREXPIRE1 VALID UNTIL : 31/12/2999				IMPORTATION
Holder	Web Expert sàrl Puits-Godet 6 2000 Neuchatel CH	Carnet ID Carnet number Type	28 ZZNEVEREXPIRE1 ATA	
Representatives	Smith David Puits-Godet 6 2000 Neuchatel CH	Issued by	Any Issuing Association 1, My Street 1234 My City ZZ	
	Cameron John Puits-Godet 6 2000 Neuchatel CH	Valid until	31/12/2999	
	Items number Total value Total weight	26 USD 3,152.00		
	Intended use	Other		
	Goods Examined	No		

<< Previous step Next step >>

3

Officer checks that the details shown in the app match the White Importation Voucher of the paper Carnet

Step 3:
Check goods and put identification marks if required

CARNET ID : 28 CARNET NUMBER : ZZNEVEREXPIRE1 VALID UNTIL : 31/12/2999				IMPORTATION																																																																																			
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Holder remarks																																																																																							

<< Previous step Next step >>

4

Officer clicks on Next Step

5

Officer checks the items declared by the Trader

NOTE 1 – if the Trader declared incorrect items for import – then the Officer can correct this by entering the correct item range and clicking on “Update” button.

6

Officer clicks on Next Step

1 SCAN 2 CHECK CARNET 3 CHECK GOODS 4 COMMIT 5 RECEIPT

Step 4:
Review transaction information, fulfill additional fields and commit the transaction

CARNET ID : 28 CARNET NUMBER : ZZNEVEREXPIRE1 VALID UNTIL : 31/12/2999	IMPORTATION																																																																								
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<< Previous step Commit																																																																									

7

Officer states time limit for re-exportation of the goods (usually validity date of the Carnet) enters remarks / comments (if applicable)

1 SCAN 2 CHECK CARNET 3 CHECK GOODS 4 COMMIT 5 RECEIPT

Step 5:
Receipt (voucher & counterfoil)

CARNET ID : 28 CARNET NUMBER : ZZNEVEREXPIRE1 VALID UNTIL : 31/12/2999	IMPORTATION																																																																								
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Print receipt New transaction																																																																									

8

Officer clicks on Commit

9

Officer can cancel the transaction by asking the Trader for the Cancellation Code

NOTE 1 – if transaction is cancelled, then the Trader would need to prepare another Importation QR Code and steps 1-8 would have to be repeated

NOTE 2 –Officer can print the simulated Importation Voucher (if required) by clicking on Print Receipt

10

CLICK ON NEXT TRANSACTION TO PROCESS ANOTHER TRANSACTION

PROCESSING FOREIGN CARNETS – RE-EXPORTATION FROM UK

1. Process the Re-Exportation Voucher and matching Counterfoil. Make sure the Voucher has been signed by the declarant and no of pieces exported are stated in F(a). BF will detach the Voucher and send to NCU. *Ensure that correct items are declared, especially for partial shipments.*

Any goods that were sold / destroyed under Customs supervision must be declared in F(c). NCU will raise a claim against the Holder for any such items via LCCI. Officers should process Re-exportation even if the Time Limit for Re-exportation or Carnet Validity have expired (NCU will raise a claim against the Holder where appropriate).

A.T.A. CARNET		CARNET A.T.A.	
R E E X P O R T A T I O N	A. HOLDER AND ADDRESS/Titulaire et adresse Corp. for Int'l Business 325 N. Hough Street Barrington, IL 60010		FOR ISSUING ASSOCIATION USE/Reservé à l'association émettrice
	G. RE-EXPORTATION VOUCHER No. Voucher de réexpédition N° 1		1. The goods described in the General List under Item No(s). Les marchandises énumérées à la liste générale sous les N°(s) qui were temporarily imported under cover of importation voucher(s) N°(s). Importées temporairement sous couvert du (des) volet(s) d'importation N°(s).
	a) A.T.A. Carnet No. Carnet A.T.A. N° US 89/08-SAMPLE		2. Action taken in respect of goods produced but not re-exported*. Mesures prises à l'égard des marchandises représentées mais non réexportées.
	b) ISSUED BY/Délivré par United States Council for International Business		3. Action taken in respect of goods not produced and not intended for later re-exportation*. Mesures prises à l'égard des marchandises non représentées et non destinées à une réexpédition ultérieure.
	c) VALID UNTIL/Validable jusqu'au 2009 4 24 year month day (inclusive) year mois jour (inclus)		4. Registered under reference No.*/Enregistré sous le N°* 016-6476-7360
	Counterfoil No. Souche N° 1		180-A02247A-0107121
	D. MEANS OF TRANSPORT*/Moyens de transport*		5. Customs Office Bureau de douane
	E. PACKAGING DETAILS (Number, Kind, Marks, etc.)*/Détail d'emballage (Nombre, Nature, Marques, etc.)*		6. LHR-UK Place Lieu
	F. RE-EXPORTATION DECLARATION Déclaration de réexpédition I, duly authorized: /J'ai souscrit, dûment autorisé: a) declare that I am re-exporting the goods enumerated in the list overleaf and described in the General List under Item No(s)., déclare réexporter les marchandises énumérées à la liste figurant au verso et répertoriées à la liste générale des marchandises N°(s)		7. / / Date (year/month/day) Date (année/mois/jour)
	which were temporarily imported under cover of importation voucher(s) N°(s) qui ont été importées temporairement sous le (des) volet(s) d'importation N°(s)		1-93
of this carnets, du présent carnet			
b) declare that goods produced against the following Item No(s), are not intended for re-exportation: / déclare que les marchandises représentées et répertoriées sous les(s) N°(s) suivant(s) ne sont pas destinées à la réexpédition:			
c) declare that goods of the following Item No(s), not produced, are not intended for later re-exportation: / déclare que les marchandises non représentées et répertoriées sous les(s) N°(s) suivant(s) ne seront pas réexportées ultérieurement:			
d) in support of the declaration present the following documents/présentez à l'appui de mes déclarations, les documents suivants:			
e) confirm that the information given is true and complete/ confirme que les indications portées sur le présent volet			
If applicable/ Si y a lieu			
BF STAMP AND SIGNATURE AUTHORISED REPRESENTATIVE SIGNATURE			

R E E X P O R T A T I O N	1. The goods described in the General List under Item No(s). Les marchandises énumérées à la liste générale sous les N°(s) qui were temporarily imported under cover of importation voucher(s) N°(s). Importées temporairement sous couvert du (des) volet(s) d'importation N°(s).	of this Carnet have been re-exported. du présent carnet, ont été réexportées.
	2. Action taken in respect of goods produced but not re-exported*. Mesures prises à l'égard des marchandises représentées mais non réexportées.	
	3. Action taken in respect of goods not produced and not intended for later re-exportation*. Mesures prises à l'égard des marchandises non représentées et non destinées à une réexpédition ultérieure.	
	4. Registered under reference No.*/Enregistré sous le N°* 016-6476-7360	
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5. Customs Office Bureau de douane	6. LHR-UK Place Lieu	7. / / Date (year/month/day) Date (année/mois/jour)
BORDER FORCE 01 JUL 2021 Officer Signature LHR Freight and Stamp Team (I) UK CUSTOMS		
Officer must complete, sign and stamp the Voucher and Counterfoil		

F (a) – UK Carnet Holder must declare the items being re-exported in this box Box D

Carnet Holder must date and sign the Voucher to declare goods to HMRC

F (b/c) – if any of the goods were sold or destroyed under Customs supervision then those items must be declared here (Holder must pay relevant duty/VAT on any such items if applicable)

Box H (b/c) – BF enters what procedure any items that are not being re-exported have been subjected to (i.e. diverted to home use etc)

Box H (d) – this can be Duty Paid Receipt, AWB, flight number etc

Box H (e) – this will always be NCU

Box H (f) – BF stamps and signs the Voucher and detaches it from the Carnet (Voucher must be forwarded to NCU)

Counterfoil – BF completes, signs and stamps boxes 1-7 of the matching Counterfoil

1 SCAN

2 CHECK CARNET

3 CHECK GOODS

4 COMMIT

5 RECEIPT

Step 1:

Scan the transaction QR code provided by the carnet holder/representative or enter manually corresponding data in the form below

Carnet ID/Number

Transaction code

Officer

Customs office

Next >

Last transactions

Carnet ID	Carnet number	Type	Time	Declared goods	Declared goods as not re-exported	
28	ZZNEVEREXPIRE1	Exportation	12/06/2019 14:39	1-22		<button>Cancel</button>
28	ZZNEVEREXPIRE1	Validation	12/06/2019 14:18	1-26		<button>Cancel</button>

951 - GBLOFINALEATA

Re-export



Transaction code

AJA7F3HA9CB4GJTAF

Verification code

Verification code 

1

Officer clicks on the barcode to open the scanner

NOTE 1 – if scanner is not available, Carnet number and Transaction Code can be typed into the Customs app

NOTE 2 – for sites with no public access to BF, Trader will submit a printed barcode

2

Officer scans the barcode from the Trader's phone and clicks on the "Next" button

NOTE 1 – for sites with no public access to BF, Trader will submit a printed barcode

1 SCAN 2 CHECK CARNET 3 CHECK GOODS 4 COMMIT 5 RECEIPT

Step 2:
Check carnet data and validity

CARNET ID : 28	CARNET NUMBER : ZZNEVEREXPIRE1	VALID UNTIL : 31/12/2999	REEXPORTATION
Holder Web Expert sàrl Puits-Godet 6 2000 Neuchatel CH		Carnet ID : 28 Carnet number : ZZNEVEREXPIRE1 Type : ATA	
Representatives Smith David Puits-Godet 6 2000 Neuchatel CH		Issued by Any Issuing Association 1, My Street 1234 My City ZZ	
Cameron John Puits-Godet 6 2000 Neuchatel CH		Valid until 31/12/2999	
		Items number : 26 Total value : USD 3,152.00 Total weight	
		Intended use : Other	
		Goods Examined : No	

<< Previous step Next step >>

1 SCAN 2 CHECK CARNET 3 CHECK GOODS 4 COMMIT 5 RECEIPT

Step 3:
Check goods and put identification marks if required

CARNET ID : 28	CARNET NUMBER : ZZNEVEREXPIRE1	VALID UNTIL : 31/12/2999	REEXPORTATION																																																																																												
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3

Officer checks that the details shown in the app match the White Re-exportation Voucher of the paper Carnet

4

Officer clicks on Next Step

5

Officer checks the items declared by the Trader

NOTE 1 – if the Trader declared incorrect items for re-export – then the Officer can correct this by entering the correct item range and clicking on “Update” button.

6

Officer clicks on Next Step

1 SCAN / 2 CHECK CARNET / 3 CHECK GOODS / 4 COMMIT / 5 RECEIPT

Step 4:
Review transaction information, fulfill additional fields and commit the transaction

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<< Previous step				Commit																																																																										

7

1 SCAN / 2 CHECK CARNET / 3 CHECK GOODS / 4 COMMIT / 5 RECEIPT

Step 5:
Receipt (voucher & counterfoil)

CARNET ID : 28	CARNET NUMBER : ZZNEVEREXPIRE1	VALID UNTIL : 31/12/2999	REEXPORTATION																																																																											
Customs Office London Heathrow	Officer GB Customs	Verification QR Code																																																																												
Verification code A5RXFK527EWW4JL																																																																														
<small>► In case of disagreement, enter the cancellation code provided by holder/representative to cancel the transaction and rollover</small>																																																																														
Declared goods <table border="1"> <thead> <tr> <th>Item No.</th> <th>No. of pieces</th> <th>Desc. of goods</th> <th>Country of origin</th> <th>Value (USD)</th> <th>Weight/Volume</th> <th>Unit</th> <th>Identification marks</th> </tr> </thead> <tbody> <tr><td>1 - 2</td><td>2</td><td>Article 1</td><td>ZZ</td><td>123.00</td><td>1.00</td><td>kg</td><td>SN 123456</td></tr> <tr><td>3</td><td>1</td><td>Article 2</td><td>ZZ</td><td>45.00</td><td>43.00</td><td>kg</td><td></td></tr> <tr><td>4 - 8</td><td>5</td><td>Article 3</td><td>ZZ</td><td>24.00</td><td>15.00</td><td>kg</td><td></td></tr> <tr><td>9 - 20</td><td>12</td><td>Article 4</td><td>ZZ</td><td>12.00</td><td>120.00</td><td>kg</td><td>Weight =12kg</td></tr> <tr><td>21</td><td>1</td><td>Article 5</td><td>ZZ</td><td>34.00</td><td>34.00</td><td>kg</td><td></td></tr> <tr><td>22</td><td>1</td><td>Article 6</td><td>ZZ</td><td>2,547.00</td><td>14.00</td><td>kg</td><td></td></tr> <tr><td>23 - 26</td><td>4</td><td>Article 7</td><td>ZZ</td><td>4.00</td><td>1,177.00</td><td>kg</td><td></td></tr> <tr><td>Total</td><td>26</td><td></td><td></td><td>2,789.00</td><td></td><td></td><td></td></tr> </tbody> </table>							Item No.	No. of pieces	Desc. of goods	Country of origin	Value (USD)	Weight/Volume	Unit	Identification marks	1 - 2	2	Article 1	ZZ	123.00	1.00	kg	SN 123456	3	1	Article 2	ZZ	45.00	43.00	kg		4 - 8	5	Article 3	ZZ	24.00	15.00	kg		9 - 20	12	Article 4	ZZ	12.00	120.00	kg	Weight =12kg	21	1	Article 5	ZZ	34.00	34.00	kg		22	1	Article 6	ZZ	2,547.00	14.00	kg		23 - 26	4	Article 7	ZZ	4.00	1,177.00	kg		Total	26			2,789.00			
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Total	26			2,789.00																																																																										
Declared goods that will NOT be re-exported / re-imported (divert to home use)																																																																														
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Total	0			0.00																																																																										
Print receipt				New transaction																																																																										

8

9

Officer states what course of action was taken for any items not re-exported (i.e. goods diverted to home use + duty paid etc).

Customs Reference can be Duty Paid Receipt / Customs entry, AWB, CMR etc

Officer clicks on Commit

Officer can cancel the transaction by asking the Trader for the Cancellation Code

NOTE 1 – if transaction is cancelled, then the Trader would need to prepare another Re-exportation QR Code and steps 1-8 would have to be repeated

NOTE 2 –Officer can print the simulated Re-exportation Voucher (if required) by clicking on Print Receipt

CLICK ON NEXT TRANSACTION TO PROCESS ANOTHER TRANSACTION

10

PROCESSING FOREIGN CARNETS – OPEN TRANSIT (WHEN GOODS ARE IMPORTED INTO UK)

1. Process the Transit Voucher and matching Counterfoil. Make sure the Voucher has been signed by the declarant and no of pieces imported are stated in F(a). BF will detach the Voucher and send to NCU. *Ensure that correct items are declared, especially for partial consignments.*

A.T.A. CARNET		CARNET A.T.A.	
TRANSIT	A. HOLDER AND ADDRESS / Titulaire et adresse Web Expert Sarl Puits-Godet 6, 2000 Neuchâtel, CH	G. FOR ISSUING ASSOCIATION USE / Réservé à l'association émettrice TRANSIT VOUCHER No. 1 Vœlet de transit N° : 1	
	a) CARNET No. Carnet N° US8908-123456		
	B. REPRESENTED BY* / Représenté par* David Smith, John Cameron	b) ISSUED BY / Délivré par FOREIGN CHAMBER OF COMMERCE AND INDUSTRY	
	C. INTENDED USE OF GOODS / Utilisation prévue des marchandises Commercial Samples	c) VALID UNTIL / Valable jusqu'au 2022 / 04 / 09 year année month mois day (inclusive) jour (inclus)	
	D. MEANS OF TRANSPORT* / Moyens de transport* TRAILER	FOR CUSTOMS USE ONLY / Réservé à la douane H. CLEARANCE FOR TRANSIT / Dédouanement pour le transit a) The goods referred to in the above declaration have been cleared for transit to the Customs Office at : / Les marchandises faisant l'objet de la déclaration ci-dessous ont été dédouanées pour le transit sur le bureau de douane de :	
	E. PACKAGING DETAILS (Number, Kind, Marks, etc.)* Détail d'emballage (nombre, nature, marques, etc.)* 5 CRATES	b) Final date for re-exportation / production Customs * / Date limite pour la réexportation / la représentation à la douane des marchandises* year année month mois day (inclusive) jour (inclus) 01/07/2021	
	F. DECLARATION OF DESPATCH IN TRANSIT Déclaration d'expédition en transit I, duly authorised: / Je soussigné, dûment autorisé:	c) Registered under reference No. / Enregistré sous le No. * d) Customs seals applied / Scellments douaniers apposés : e) This voucher must be forwarded to the Customs Office at : / Le présent vœlet devra être transmis au bureau de douane de : At / A : NCU Customs office / Bureau de douane 22/04/2021 Date (year/month/day) Signature Signature et timbre	
	G. LONDON HEATHROW AIRPORT In compliance with the conditions laid down in the laws and regulations of the country/Customs territory of transit, the goods enumerated in the list overleaf and contained in the General List under item No(s). / dans les conditions prévues par les lois et règlements du pays / territoire douanier de transit, les marchandises énumérées à la liste figurant au verso et reprises à la liste générale sous le(s) N°(s)	22/04/2021 Date (year/month/day) Signature Signature et timbre Certificate of discharge by the Customs Office at destination Certificat de décharge du bureau de destination f) The goods referred to in the above declaration have been re-exported / produced : / Les marchandises faisant l'objet de la déclaration ci-dessous ont été réexportées / représentées : g) Other remarks / Autres mentions : At / A : Customs office / Bureau de douane Date (year/month/day) Signature and Stamp Date (année/mois/jour) Signature et timbre	
	1... 20	Place Ashford Date (year/month/day) 2021 / 04 / 22 Lieu Name... David Smith Nom HOLDER OR AGENT SIGNATURE Signature X..... X Signature	
	* If applicable / * Si y a lieu		

A.T.A. CARNET / CARNET A.T.A.		CARNET No. / Carnet N° US 89/08-123456	
TRANSIT	1 - 20		
	Clearance for transit / Dédouanement pour le transit 1. The goods described in the General List under item No(s). Les marchandises énumérées à la liste générale sous le(s) N°(s) ont été expédiées en transit par le bureau de douane de : 2. Final date for re-exportation / production to the Customs of goods* Date limite pour la réexportation / la représentation à la douane des marchandises* 3. Registered under reference No. / Enregistré sous le N°*		
	4. Ashford	5. Sevington	6. 2021 / Apr / 22
	Customs Office Bureau de douane	Place Lieu	Date (year/month/day) Date (année/mois/jour)
	7.		Signature Signature et timbre
	Certificate of discharge by the Customs Office of destination / Certificat de décharge du bureau de destination 1. The goods specified in paragraph 1 above have been re-exported / produced* Les marchandises visées au paragraphe 1 ci-dessus ont été réexportées / représentées* 2. Other remarks / Autres mentions : Counterfoil		
	3. 1 Souche No. / N°	4.	5. 6.
	Customs Office Bureau de douane	Place Lieu	Date (year/month/day) Date (année/mois/jour)
	Signature and Stamp Signature et timbre		
	22 APR 2021 Officer Signature 2041 L0078 Signature and Stamp Signature et timbre UK CUSTOMS		

Officer must complete, sign and stamp the Voucher and Counterfoil

F (a) – UK Carnet Holder must declare the destination of the goods and items that are being declared for transit in this box

F (c) - Carnet Holder must date and sign the Voucher to declare goods to HMRC

Box H (b) – BF enters final date for re-exportation of the goods

Box H (c) – this can be flight number, BF reference etc

Box H (e) – BF stamps and signs the Voucher and detaches it from the Carnet (Voucher must be forwarded to NCU)

Counterfoil – BF completes, signs and stamps the “Clearance for Transit” section of the Transit Counterfoil (boxes 1-7)

1 SCAN

2 CHECK CARNET

3 CHECK GOODS

4 COMMIT

5 RECEIPT

Step 1:

Scan the transaction QR code provided by the carnet holder/representative or enter manually corresponding data in the form below

Carnet ID/Number

120001



1

Officer clicks on the barcode to open the scanner

Transaction code

PNH4CHCP4W45Y

Officer

GB Customs

Customs office

London Heathrow

Next >

Last transactions

Carnet ID	Carnet number	Type	Time	Declared goods	Declared goods as not re-exported	
28	ZZNEVEREXPIRE1	Exportation	12/06/2019 14:39	1-22		Cancel
28	ZZNEVEREXPIRE1	Validation	12/06/2019 14:18	1-26		Cancel

41062 - US8908-123456

3 Transit open

Transaction code

BSACADKF9WJUE3T87

Verification code

Verification code

2

Officer scans the barcode from the Trader's phone and clicks on the "Next" button

NOTE 1 – for sites with no public access to BF, Trader will submit a printed barcode

Step 2:
Check carnets data and validity

CARNET ID : 41062 CARNET NUMBER : US8908-123456 VALID UNTIL : 09/04/2022			TRANSIT IN
Holder Representatives	Web Expert sàrl Puits-Godet 6 2000 Neuchatel CH Smith David Puits-Godet 6 2000 Neuchatel CH	Carnet ID Carnet number Type Issued by Valid until Intended use Goods Examined	41062 US8908-123456 ATA Any Issuing Association 1, My Street 1234 My City ZZ 09/04/2022 26 USD 3,152.00 Other No
<< Previous step		Next step >>	

3

Officer checks that the details shown in the app match the blue Transit Voucher of the paper Carnet

Step 3:
Check goods and put identification marks if required

CARNET ID : 41062 CARNET NUMBER : US8908-123456 VALID UNTIL : 09/04/2022			TRANSIT IN
--	--	--	------------

Declared goods

1-20		Update					
Item No.	No. of pieces	Desc. of goods	Country of origin	Value (USD)	Weight/Volume	Unit	Identification marks
1 - 2	2	Article 1	ZZ	123.00	1.00	kg	
3	1	Article 2	ZZ	45.00	43.00	kg	
4 - 8	5	Article 3	ZZ	24.00	15.00	kg	
9 - 20	12	Article 4	ZZ	12.00	120.00	kg	
Total	20			204.00			

4

Officer clicks on Next Step

Means of transport

Packaging details

5

Officer checks the items declared by the Trader

NOTE 1 – if the Trader declared incorrect items for transit compared to the paper Carnet – then the Officer can correct this by entering the correct item range and clicking on “Update” button.

6

Officer clicks on Next Step

1 SCAN 2 CHECK CARNET 3 CHECK GOODS 4 COMMIT 5 RECEIPT

Step 4:
Review transaction information, fulfill additional fields and commit the transaction

CARNET ID : 41062	CARNET NUMBER : US8908-123456	VALID UNTIL : 09/04/2022	TRANSIT IN				
Customs Office London Heathrow		Officer GB Customs					
Final date for duty-free re-exportation / production to customs							
Customs reference number							
Customs remarks							
Declared goods							
Item No.	No. of pieces	Desc. of goods	Country of origin	Value (USD)	Weight/Volume	Unit	Identification marks
1 - 2	2	Article 1	ZZ	123.00	1.00	kg	
3	1	Article 2	ZZ	45.00	43.00	kg	
4 - 8	5	Article 3	ZZ	24.00	15.00	kg	

1 SCAN 2 CHECK CARNET 3 CHECK GOODS 4 COMMIT 5 RECEIPT

Step 5:
Receipt (voucher & counterfoil)

CARNET ID : 41062	CARNET NUMBER : US8908-123456	VALID UNTIL : 09/04/2022	TRANSIT IN				
Customs Office London Heathrow		Officer GB Customs					
Verification code ADFZZ8FGWJA4QNR		Verification QR Code					
In case of disagreement, enter the cancellation code provided by holder/representative to cancel the transaction and rollover							
Declared goods							
Item No.	No. of pieces	Desc. of goods	Country of origin	Value (USD)	Weight/Volume	Unit	Identification marks
1 - 2	2	Article 1	ZZ	123.00	1.00	kg	
3	1	Article 2	ZZ	45.00	43.00	kg	
4 - 8	5	Article 3	ZZ	24.00	15.00	kg	
9 - 20	12	Article 4	ZZ	12.00	120.00	kg	
Total	20			204.00			



9

Print receipt **New transaction**

7

Officer states time limit for re-exportation of the goods
enters remarks / comments (if applicable)

8

Officer clicks on Commit

10

Officer can cancel the transaction by asking the Trader for the
Cancellation Code

NOTE 1 – if transaction is cancelled, then the Trader would need to
prepare another Transit IN QR Code and steps 1-8 would have to be
repeated

NOTE 2 – Officer can print the simulated Transit Voucher (if
required) by clicking on Print Receipt

CLICK ON NEXT TRANSACTION TO PROCESS ANOTHER TRANSACTION

PROCESSING FOREIGN CARNETS – CLOSE TRANSIT (WHEN GOODS ARE RE-EXPORTED FROM UK)

1. Process the Transit Voucher and matching Counterfoil. Make sure the Voucher has been signed by the declarant and no of pieces re-exported are stated in F(a). BF will detach the Voucher and send to NCU. *Ensure that correct items are declared, especially for partial consignments.*

A.T.A. CARNET		CARNET A.T.A.	
T R A N S I T	A. HOLDER AND ADDRESS / Titulaire et adresse Web Expert Sarl Puits-Godet 6, 2000 Neuchatel, CH	G. FOR ISSUING ASSOCIATION USE / Réservé à l'association émettrice TRANSIT VOUCHER No. <input type="text" value="1"/> Volet de transit N° : <input type="text" value="1"/>	
		a) CARNET N° Carnet N° <input type="text" value="US8908-123456"/>	
T R A N S I T	B. REPRESENTED BY* / Représenté par* David Smith, John Cameron	b) ISSUED BY / Délivré par FOREIGN CHAMBER OF COMMERCE AND INDUSTRY	
T R A N S I T	C. INTENDED USE OF GOODS / Utilisation prévue des marchandises Commercial Samples	c) VALID UNTIL / Valable jusqu'au, 2022, / 04 / 09 year month day (inclusive) année mois jour (inclus)	
		FOR CUSTOMS USE ONLY / Réservé à la douane	
T R A N S I T	D. MEANS OF TRANSPORT* / Moyens de transport* TRAILER	H. CLEARANCE FOR TRANSIT / Débouanement pour le transit a) The goods referred to in the above declaration have been cleared for transit to the Customs Office at : / Les marchandises faisant l'objet de la déclaration ci-contre ont été débouanées pour le transit sur le bureau de douane de :	
T R A N S I T	E. PACKAGING DETAILS (Number, Kind, Marks, etc.)* Détail d'emballage (nombre, nature, marques, etc.)* 5 CRATES	b) Final date for re-exportation / production to Customs* / Date limite pour la réexpédition / la représentation à la douane des marchandises* / / / year month day (inclusive) année mois jour (inclus)	
T R A N S I T	F. DECLARATION OF DESPATCH IN TRANSIT Déclaration d'expédition en transit I, duly authorised: / Je soussigné, dûment autorisé: a) declare that I am despatching to: déclare expédié à: NEW YORK AIRPORT	c) Registered under reference No. * / Enregistré sous le No. * d) Customs seals applied* / Scellments douaniers apposés* e) This voucher must be forwarded to the Customs Office at : Le présent volet devra être transmis au bureau de douane de : At / A Customs office / Bureau de douane / / / Date (year/month/day) Signature and Stamp Date (année/mois/jour) Signature et timbre	
T R A N S I T	1 – 20	f) The goods referred to in the above declaration have been re-exported / produced* / Les marchandises faisant l'objet de la déclaration ci-contre ont été réexportées / représentées* g) Other remarks* / Autres mentions	
T R A N S I T	b) undertake to comply with the laws and regulations of the country / Customs territory of transit and to produce these goods with seals (if any) intact, and this Carnet to the Customs Office of destination within the period stipulated by the Customs m'engage à observer les lois et règlements du pays / territoire douanier de transit, et à représenter ces marchandises, le cas échéant sous scellments intacts, en même temps que le présent carnet au bureau de douane de destination dans le délai fixé par la douane c) confirm that the information given is true and complete / certifie justes et complètes les indications portées sur le présent volet	At / A Customs office / Bureau de douane 01/07/2021 Date (year/month/day) Signature Date (année/mois/jour) Signature et timbre	
Place LHR Date (year/month/day) 2021/07/01 Lieu Date (année/mois/jour)			
Name: David Smith			
HOLDER OR AGENT SIGNATURE			
Signature X Signature X			

A.T.A. CARNET / CARNET A.T.A.		CARNET No. / Carnet N°		US	89/08-123456
1 - 20					
Clearance for transit / Débouanement pour le transit. 1. The goods described in the General List under Item No(s). Les marchandises énumérées à la liste générale sous le(s) N°(s)..... have been despatched in transit to the Customs Office at : / Les marchandises ont été expédiées en transit au bureau de douane de : 2. Final date for re-exportation/production to the Customs of goods* Date limite pour la réexpédition/la représentation à la douane des marchandises* 3. Registered under reference No. * / Enregistré sous le N°* year / month / day année / mois / jour 2021/07/01					
4. Ashford Customs Office Bureau de douane	5. Sevington Place Lieu	6. 2021 / Apr / 22 Date (year/month/day) Date (année/mois/jour)	7.	BORDER FORCE 22 APR 2021 2041 LEAVES UK CUSTOMS	
Certificate of discharge by the Customs Office of destination / Certificat de décharge du bureau de destination 1. The goods specified in paragraph 1 above have been re-exported/produced* Les marchandises visées au paragraphe 1 ci-dessus ont été réexportées/représentées* 2. Other remarks* / Autres mentions*					
Counterfoil Souche No. / N°	3. Cargo Customs Office Bureau de douane	4. LHR-UK Place Lieu	5. 2021 / 07/01 Date (year/month/day) Date (année/mois/jour)	6.	BORDER FORCE 01 JUL 2021 Officer Signature LHR Freight and General Team (1) UK CUSTOMS

Officer must complete, sign and stamp the Voucher and Counterfoil

F (a) – UK Carnet Holder must declare the items being re-exported in this box F (c) - Carnet Holder must date and sign the Voucher to declare goods to HMRC

Box H (g) – BF enters any info relevant to this transaction, name of the processing office, date transaction is processed and stamps and signs the Voucher. Voucher is detached from the Carnet and forwarded to NCU

Counterfoil – BF completes, signs and stamps the "Certificate of Discharge" section of the matching Transit Counterfoil (boxes 1-6)

1 SCAN

2 CHECK CARNET

3 CHECK GOODS

4 COMMIT

5 RECEIPT

Step 1:

Scan the transaction QR code provided by the carnet holder/representative or enter manually corresponding data in the form below

Carnet ID/Number

120001



Transaction code

PNH4CHCP4W45Y

Officer

GB Customs

Customs office

London Heathrow

Next >

Last transactions

Carnet ID	Carnet number	Type	Time	Declared goods	Declared goods as not re-exported	
28	ZZNEVEREXPIRE1	Exportation	12/06/2019 14:39	1-22		Cancel
28	ZZNEVEREXPIRE1	Validation	12/06/2019 14:18	1-26		Cancel

41062 US8908-123456

3 Transit close ↑



Transaction code
B2AEVF9YTEUK5RUC2

Verification code
Barcode icon

1

Officer clicks on the barcode to open the scanner

NOTE 1 – if scanner is not available, Carnet number and Transaction Code can be typed into the Customs app

NOTE 2 – for sites with no public access to BF, Trader will submit a printed barcode

2

Officer scans the barcode from the Trader's phone and click on the "Next" button

NOTE 1 – for sites with no public access to BF, Trader will submit a printed barcode

Step 2:
Check carnet data and validity

CARNET ID : 41062 CARNET NUMBER : US8908-123456 VALID UNTIL : 09/04/2022			TRANSIT OUT
Holder	Web Expert sàrl Puits-Godet 6 2000 Neuchatel CH	Carnet ID Carnet number Type	41062 US8908-123456 ATA
Representatives	Smith David Puits-Godet 6 2000 Neuchatel CH	Issued by	Any Issuing Association 1, My Street 1234 My City ZZ
	Cameron John Puits-Godet 6 2000 Neuchatel CH	Valid until	09/04/2022
		Items number Total value Total weight	26 USD 3,152.00
		Intended use	Other
		Goods Examined	No
<< Previous step		Next step >>	

3

Officer checks that the details shown in the app
match the blue Transit Voucher of the paper Carnet

Step 3:
Check goods and put identification marks if required

CARNET ID : 41062 CARNET NUMBER : US8908-123456 VALID UNTIL : 09/04/2022			TRANSIT OUT																																																				
<p>▼ Declared goods</p> <table border="1"> <thead> <tr> <th>Item No.</th> <th>No. of pieces</th> <th>Desc. of goods</th> <th>Country of origin</th> <th>Value (USD)</th> <th>Weight/Volume</th> <th>Unit</th> <th>Identification marks</th> </tr> </thead> <tbody> <tr> <td>1 - 2</td> <td>2</td> <td>Article 1</td> <td>ZZ</td> <td>123.00</td> <td>1.00</td> <td>kg</td> <td></td> </tr> <tr> <td>3</td> <td>1</td> <td>Article 2</td> <td>ZZ</td> <td>45.00</td> <td>43.00</td> <td>kg</td> <td></td> </tr> <tr> <td>4 - 8</td> <td>5</td> <td>Article 3</td> <td>ZZ</td> <td>24.00</td> <td>15.00</td> <td>kg</td> <td></td> </tr> <tr> <td>9 - 20</td> <td>12</td> <td>Article 4</td> <td>ZZ</td> <td>12.00</td> <td>120.00</td> <td>kg</td> <td></td> </tr> <tr> <td>Total</td> <td>20</td> <td></td> <td></td> <td>204.00</td> <td></td> <td></td> <td></td> </tr> </tbody> </table> <p>Means of transport</p> <p>Unknown</p> <p>Packaging details</p>								Item No.	No. of pieces	Desc. of goods	Country of origin	Value (USD)	Weight/Volume	Unit	Identification marks	1 - 2	2	Article 1	ZZ	123.00	1.00	kg		3	1	Article 2	ZZ	45.00	43.00	kg		4 - 8	5	Article 3	ZZ	24.00	15.00	kg		9 - 20	12	Article 4	ZZ	12.00	120.00	kg		Total	20			204.00			
Item No.	No. of pieces	Desc. of goods	Country of origin	Value (USD)	Weight/Volume	Unit	Identification marks																																																
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Total	20			204.00																																																			

5

Officer checks the items declared by the Trader

NOTE 1 – if the Trader declared incorrect items for re-export – then the Officer can correct this by entering the correct item range and clicking on “Update” button.

6

Officer clicks on Next Step

Step 4:

Review transaction information, fulfill additional fields and commit the transaction

CARNET ID : 41062 CARNET NUMBER : US8908-123456 VALID UNTIL : 09/04/2022		TRANSIT OUT					
Customs Office	London Heathrow						
Officer	GB Customs						
Customs reference number							
Customs remarks							
Declared goods							
Item No.	No. of pieces	Desc. of goods	Country of origin	Value (USD)	Weight/Volume	Unit	Identification marks
1 - 2	2	Article 1	ZZ	123.00	1.00	kg	
3	1	Article 2	ZZ	45.00	43.00	kg	
4 - 8	5	Article 3	ZZ	24.00	15.00	kg	

7

Step 5:
Receipt (voucher & counterfoil)

CARNET ID : 41062 CARNET NUMBER : US8908-123456 VALID UNTIL : 09/04/2022		TRANSIT OUT					
Customs Office	London Heathrow						
Officer	GB Customs						
Verification code	ADFZZ8FGWJA4QNR						
In case of disagreement, enter the cancellation code provided by holder/representative to cancel the transaction and rollover							
							
Declared goods							
Item No.	No. of pieces	Desc. of goods	Country of origin	Value (USD)	Weight/Volume	Unit	Identification marks
1 - 2	2	Article 1	ZZ	123.00	1.00	kg	
3	1	Article 2	ZZ	45.00	43.00	kg	
4 - 8	5	Article 3	ZZ	24.00	15.00	kg	
9 - 20	12	Article 4	ZZ	12.00	120.00	kg	
Total	20			204.00			

9

 Print receipt  New transaction

Officer states what course of action was taken for any items not re-exported (i.e. goods diverted to home use + duty paid etc).

Customs Reference can be Duty Paid Receipt / Customs entry, AWB, CMR etc

Officer clicks on Commit

Officer can cancel the transaction by asking the Trader for the Cancellation Code

NOTE 1 – if transaction is cancelled, then the Trader would need to prepare another Transit Out QR Code and steps 1-8 would have to be repeated

NOTE 2 –Officer can print the simulated Transit Voucher (if required) by clicking on Print Receipt

CLICK ON NEXT TRANSACTION TO PROCESS ANOTHER TRANSACTION

10

HOW TO EXTEND FINAL DATES FOR RE-EXPORTATION AND RE-IMPORTATION (ON DIGITAL CARNETS)

In order to extend the period of temporary admission within the host customs territory (in cases where the time limit for Re-exportation of the goods was set to a date which is less than the overall validity of the Carnet), the Customs officer must first process the Re-exportation transaction to regularize the original Importation.

The next step would be to process a new Importation transaction with the extended date (the Customs officer will, therefore, request the Holder to initiate a Re-exportation transaction on their smartphone and an Importation transaction thereafter).

***NOTE 1** – most UK Officers will align the time limit for re-exportation of the goods with the Carnet validity date. Extension of the time limit on any such Carnets will, therefore, not be possible (as each Carnet can only be valid for 12 months after issue).*

*The Holder will need to apply for a **Replacement Carnet** instead (the Holder must first obtain approval from the NCU to extend the period of temporary admission in the UK. This is then forwarded to the Chamber that issued the original Carnet with a view to issuing a Replacement).*

HOW TO PROCESS REPLACEMENT CARNETS (APPLICABLE TO NCU ONLY)

Replacement Carnets allow the goods to remain in the territory of temporary importation. The process requires that both the original and Replacement Carnet are presented and endorsed in tandem. Paper and digital processing procedures are as follows:

Paper Carnet procedure

In the United Kingdom, Replacement Carnet procedure for foreign ATA Carnets in temporary admission in the UK is carried out by the **NCU** (the below procedure, therefore, only applies to NCU):

UK issued Replacement Carnets (issued to extend period of temporary admission of UK goods abroad):

- Front Cover (Box H) must be validated by NCU before the Carnet can be used abroad

Foreign issued Replacement Carnets (issued to extend period of temporary admission of foreign goods in the UK):

- NCU must receive both the Original and Replacement Carnet
- Process Re-exportation on the Original Carnet and enter “liability transferred to Replacement Carnet no xxxxxx”
- Process Importation on the Replacement Carnet and enter “liability transferred from Carnet no xxxxxx”
- Return both Carnets to the trader (trader then keeps using the Replacement Carnet for any subsequent transactions)

<p>RE-EXPORTATION VOUCHER FROM THE ORIGINAL CARNET</p> <div style="border: 1px solid black; padding: 10px; margin-bottom: 10px;"> <p>F. RE-EXPORTATION DECLARATION Déclaration de ré-exportation</p> <p>I, duly authorized: <i>I Je soussigné, dément autorisé</i>:</p> <p>“a) declare that I am re-exporting the goods enumerated on the list overleaf and described in The General List under item No(s). / déclare réexporter les marchandises énumérées à la liste figurant au verso de ce vouché et à la liste générale des marchandises sous le(s) N°(s) ”</p> <p>which were temporarily imported under cover of importation voucher(s) N°(s), <i>qui ont été importées temporairement sous le couvert du (des) vouché(s) d'importation N°(s)</i></p> <p>of this carnét / du présent carnét</p> <p>“b) declare that goods produced against the following item No(s), are not intended for re-exportation: <i>déclare que les marchandises non représentées et repérées sous le(s) N°(s) suivant(s) ne sont pas destinées à la ré-exportation</i></p> <p>“c) declare that goods of the following item No(s), not produced, are not intended for re-exportation: <i>déclare que les marchandises non représentées et repérées sous le(s) N°(s) suivant(s) ne sont pas destinées à la ré-exportation</i></p> <p>ITEM XXX-XXX WILL REMAIN IN XX. ON REPLACEMENT CARNET GB/XXXX.</p> <p>“d) in support of this declaration, present the following documents / présente à l'appui de mes déclarations les documents suivants:</p> <p>ATA CARNET GB/XXXXXX.</p> <p>“e) confirm that the information given is true and complete / certifie justes et complètes les indications portées sur le présent vouché</p> <p><small>*If applicable / *S'il y a lieu</small></p> </div> <div style="border: 1px solid black; padding: 10px; margin-bottom: 10px;"> <p>At / A HOST CUSTOMS STAMP + SIGNATURE</p> <p>Customs office / Bureau de douane</p> <p>XX, XX / XX</p> <p>Date (year/month/day) _____ / _____ / _____ Date (année/mois/jour)</p> <p>Signature and Stamp Signature et timbre</p> </div> <div style="text-align: center; margin-bottom: 10px;"> <p>CUSTOMS</p> <p>CARNET HOLDER</p> <p>COMPLETE + SIGN THIS SECTION BEFORE HANDING TO HOST CUSTOMS</p> </div>	<p>IMPORTATION VOUCHER FROM THE REPLACEMENT CARNET</p> <div style="border: 1px solid black; padding: 10px; margin-bottom: 10px;"> <p>F. TEMPORARY IMPORTATION DECLARATION Déclaration d'importation temporaire</p> <p>I, duly authorized: <i>I Je soussigné, dément autorisé</i>:</p> <p>“a) declare that I am temporarily importing in compliance with the conditions laid down in the laws and regulations of the country / Customs territory of importation, the goods enumerated in the list overleaf and described in The General List under item No(s). / déclare importer temporairement, dans les conditions prévues par les lois et règlements du pays / territoire douanier d'importation, les marchandises énumérées à la liste figurant au verso et repérées à la liste générale sous le(s) N°(s)</p> <p>“b) declare that the said goods are intended for use at _____ / _____ / _____ utilisées à XXXXXXXXX</p> <p>“c) undertake to comply with these laws and regulations and to re-export the said goods within the period stipulated by the Customs Office or relevant authority / s'engager à observer ces lois et règlements et à réexporter ces marchandises dans les délais fixés par le service douanier ou à régulariser leur situation sous les lois et règlements du pays / territoire douanier d'importation</p> <p>“d) confirm that the information given is true and complete / certifie justes et complètes les indications portées sur le présent vouché</p> <p><small>*If applicable / *S'il y a lieu</small></p> </div> <div style="border: 1px solid black; padding: 10px; margin-bottom: 10px;"> <p>At / A HOST CUSTOMS STAMP + SIGNATURE</p> <p>Customs office / Bureau de douane</p> <p>XX, XX / XX</p> <p>Date (year/month/day) _____ / _____ / _____ Date (année/mois/jour)</p> <p>Signature and Stamp Signature et timbre</p> </div> <div style="text-align: center; margin-bottom: 10px;"> <p>CUSTOMS</p> <p>CARNET HOLDER</p> <p>COMPLETE + SIGN BEFORE HANDING TO HOST CUSTOMS</p> </div>	<p>THIS IS HOW THE CARNET VOUCHERS ARE ENDORSED BY CUSTOMS AND HOLDER</p> <p>VOUCHERS ARE RETAINED BY HOST CUSTOMS</p> <p>CUSTOMS OFFICE / LOCATION</p> <p>CUSTOMS</p> <p>CARNET HOLDER</p> <p><small>year month day (inclusive) année mois jour (inclus)</small></p> <p>COMPLETE + SIGN THIS SECTION BEFORE HANDING TO HOST CUSTOMS</p> <p><small>imp.</small></p>			
<p>RE-EXPORTATION COUNTERFOIL FROM THE ORIGINAL CARNET</p> <div style="border: 1px solid black; padding: 10px; margin-bottom: 10px;"> <p>1. The goods described in the General List under item No(s). Les marchandises énumérées à la liste générale sous le(s) N°(s).</p> <p>“1. Action taken in respect of goods produced and not re-exported* Mesures prises à l'égard des marchandises représentées mais non réexportées*”</p> <p>“2. Action taken in respect of goods produced but not re-exported* Mesures prises à l'égard des marchandises représentées mais non réexportées*”</p> <p>“3. Action taken in respect of goods not produced and not intended for later re-exportation* Mesures prises à l'égard des marchandises non représentées et non destinées à une réexportation ultérieure*”</p> <p>LIABILITY TRANSFERRED TO REPLACEMENT CARNET NO XXXXX</p> <p>“4. Registered under reference No. / Enregistré sous le N°</p> </div> <div style="border: 1px solid black; padding: 10px; margin-bottom: 10px;"> <p>1 - XXXXXX</p> <p>of this Carnet have been re-exported* du présent carnét, ont été réexportées*</p> <p>CUSTOMS STAMP + SIGNATURE</p> <p>Customs Office / Bureau de douane</p> <p>XX, XX / XX</p> <p>Date (year/month/day) _____ / _____ / _____ Date (année/mois/jour)</p> <p>Signature and Stamp Signature et timbre</p> </div> <div style="text-align: center; margin-bottom: 10px;"> <p>COUNTERFOIL</p> <p>CUSTOMS</p> </div>			<p>IMPORTATION COUNTERFOIL FROM THE REPLACEMENT CARNET</p> <div style="border: 1px solid black; padding: 10px; margin-bottom: 10px;"> <p>1. The goods described in the General List under item No(s). Les marchandises énumérées à la liste générale sous le(s) N°(s).</p> <p>“1. Final date for re-exportation / production to the Customs of goods* Date limite pour la réexportation / la représentation à la douane, des marchandises*”</p> <p>“2. Registered under reference No. / Enregistré sous le(s) N°*</p> </div> <div style="border: 1px solid black; padding: 10px; margin-bottom: 10px;"> <p>1 - XXXXXXXX</p> <p>have been temporarily imported ont été importées temporairement</p> <p>XX/XX/XX</p> <p>CUSTOMS STAMP + SIGNATURE</p> <p>Customs Office / Bureau de douane</p> <p>XX, XX / XX</p> <p>Date (year/month/day) _____ / _____ / _____ Date (année/mois/jour)</p> <p>Signature and Stamp Signature et timbre</p> </div> <div style="text-align: center; margin-bottom: 10px;"> <p>COUNTERFOIL</p> <p>CUSTOMS</p> </div>		
<p>THIS IS HOW CARNET COUNTERFOILS ARE ENDORSED BY CUSTOMS TO TRANSFER LIABILITY FROM THE ORIGINAL CARNET TO REPLACEMENT</p> <p>COUNTERFOILS STAY IN THE CARNET</p>					

Digital Carnet procedure

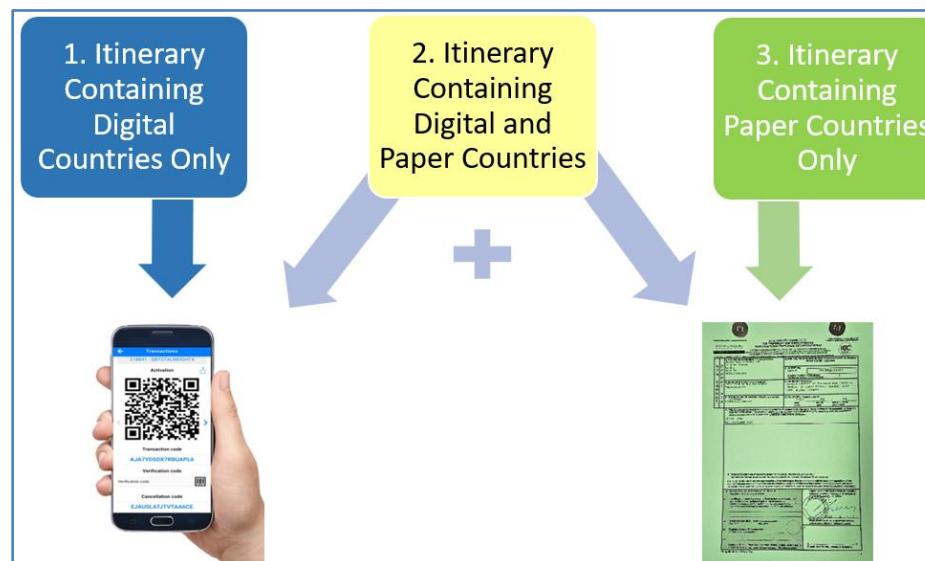
- process relevant digital transactions as follows (Home Customs = NCU when processing UK issued Carnets / Foreign Customs = NCU when processing foreign issued Carnets):

Home customs	Foreign customs
Replacement carnet: Validation	
Replacement carnet: Exportation	
Original carnet: Re-importation	Replacement carnet: Importation
	Original carnet: Re-exportation
	Replacement carnet: Re-exportation
Replacement carnet: Re-importation	

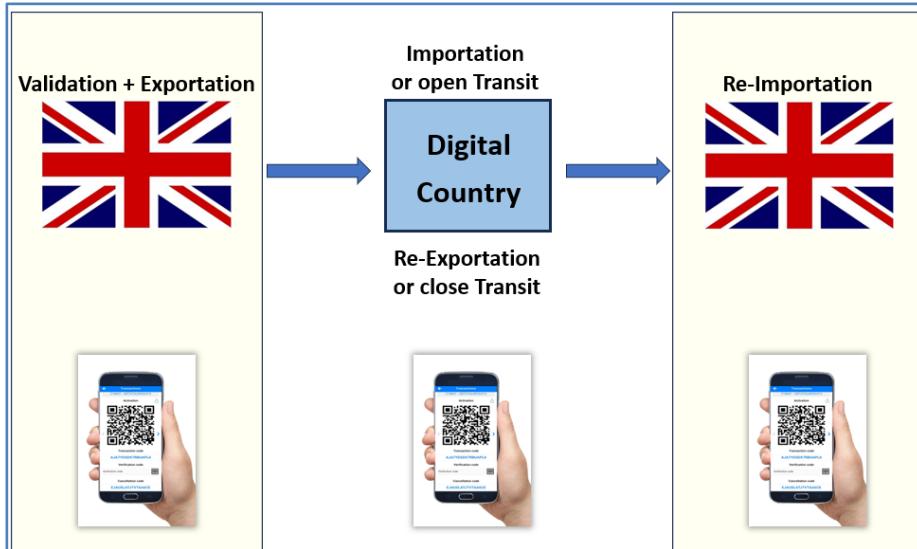
TRANSITION PERIOD – WHAT HAPPENS WHEN DIGITAL CARNETS GO LIVE (Q3 2025)?

Countries will go digital at different times meaning that Border Force will be required to process both digital and paper Carnets (depending on the trader's itinerary). This phase is called "Transition Period" and will last until all countries have implemented digital Carnet procedures.

The type of ATA Carnet the trader will present will depend on whether the itinerary involves paper or digital countries (or both):

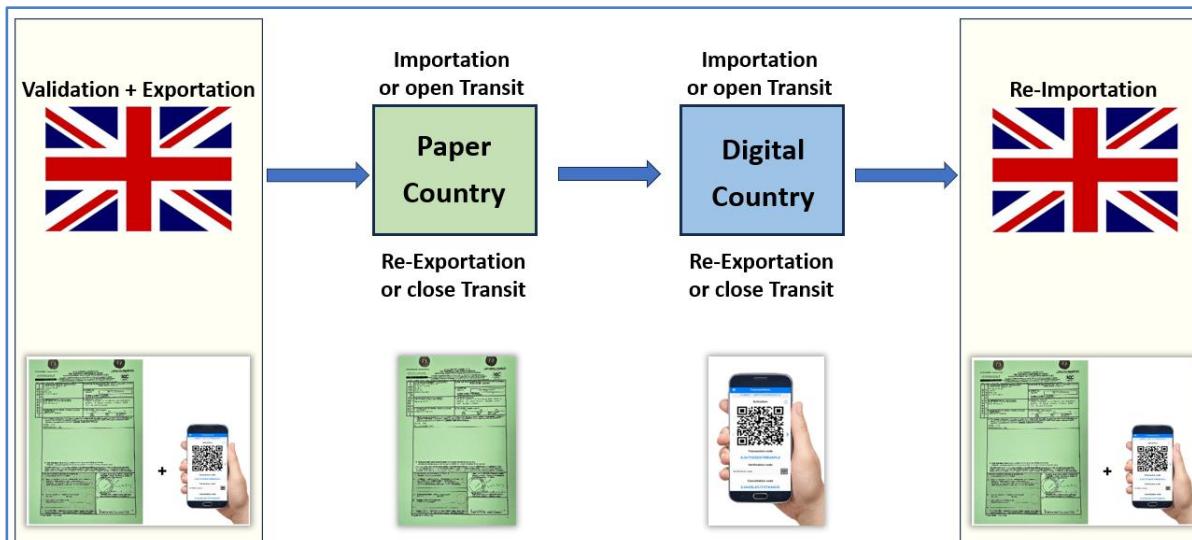


Scenario 1 (Itinerary containing digital countries only):



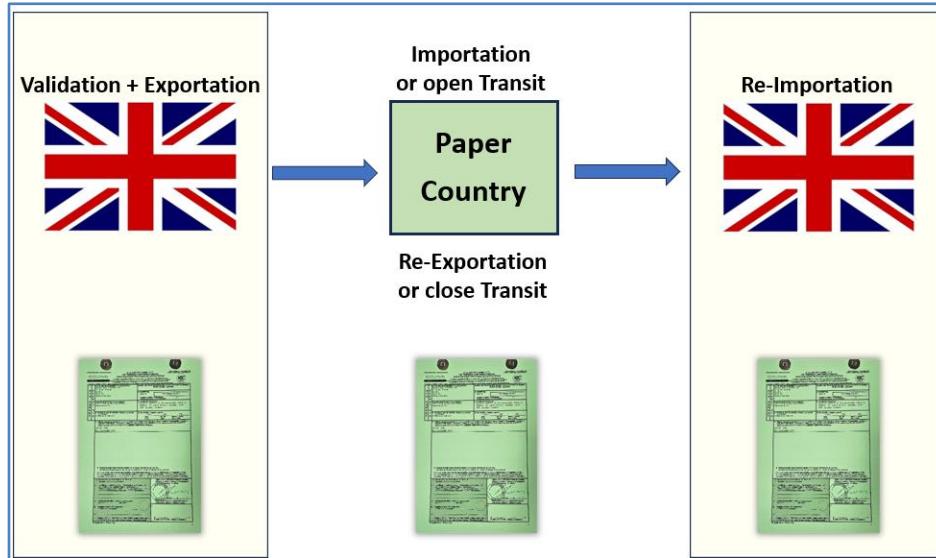
- UK trader will present the digital Carnet only
- All transactions will be done digitally
- **No paper Carnet involvement in the transaction**

Scenario 2 (Itinerary containing paper and digital countries):



- UK trader will present both paper+ digital Carnet
- Both Carnets will have the same Carnet number and content (General List, Holder etc)
- For UK Carnets, process both Carnets at export and reimport (**trader may have to use either paper or digital Carnet on arrival to the destination depending on what type of Carnet is accepted there**)
- For foreign Carnets coming to UK, process either paper or digital Carnet (not both). **Foreign trader will present a digital or paper Carnet depending on what their country can issue + process**

Scenario 3 (Itinerary containing paper countries only):



- UK trader will present the paper Carnet only
- All transactions will be done on paper
- **No digital Carnet involvement in the transaction**

CARNET FREQUENTLY ASKED QUESTIONS

This section aims to provide answers to the most frequently encountered questions when processing ATA Carnets:

1. What should be done with the Carnet Vouchers that have been processed and retained by an Officer?
 - Vouchers must be forwarded to NCU (NCU will match transactions and raise a claim if the goods have not been re-exported)
2. When are Letters of Authorisation / POA required?
 - If the Voucher has been signed by a person that is not listed in Box B of the Front Cover. Letter must be on the Company Letterhead and signed by the person whose signature is in Box J of the Front Cover
 - **Note – if the person declaring the goods is named in Box B or the Voucher is presented + signed by the Holder (whose signature matches signature in Box J of the Carnet) – then Letter of Authorisation is NOT required**

3. Are split consignments allowed on ATA Carnets?

- Yes. Officer must ensure that the Holder has declared correct items in section F of the relevant Voucher (**the Officer in turn states those same items on the Counterfoil**)

4. UK goods are returning from abroad after the Carnet has expired. Can I still endorse re-importation?

- Yes. Officer can process the Voucher and Counterfoil as usual, but state "Carnet expired - processed without prejudice" in Remarks box (**Note – the trader should provide a valid reason as to why the goods are re-imported after expiry**)

5. Trader presents with a Carnet that has already been used, but the Front Cover has not been Validated?

- If UK Carnet – validate Front Cover retrospectively
- If FOREIGN Carnet – reject the Carnet (unless LCCI or the foreign issuing Body confirms that the document is genuine)

6. Can I process the Carnet if the previous transaction is missing (i.e. trader is re-importing goods but re-export from France is missing)?

- Yes. Process the transaction that the trader presents

7. There are insufficient Vouchers left in the Carnet to process the transaction. What can be done?

- Contact the UK NGO (LCCI contact details in section below) who will issue additional vouchers

8. Carnet goods contain dual use goods / goods subject to export controls. Can I process the Carnet?

- Yes, but ONLY if the trader presents valid permit / licence for the goods (CITES, Export Licence etc)

9. Foreign trader wishes to extend the period of temporary admission in the UK beyond the validity of the Carnet

- Trader must contact NCU to get approval for extension (if approved, NCU will terminate the original Carnet and transfer liability to the new / Replacement Carnet)

10. Trader has lost the Carnet whilst in the UK. What should they do?

- Trader must contact their Issuing Body and obtain a "Substitute" Carnet. This will be exact copy of the original Carnet with "Substitute" or "Duplicata" stated on the Front Cover. Substitute Carnet must have its Front Cover validated by the Customs of country of issue. **BF must bear in mind that Substitute Carnets will contain no previous transactions – process the Importation or Re-exportation as usual (as long as the Front Cover has been validated)**

11. Foreign Trader wishes to divert their goods to home use – goods entered UK on a foreign Carnet

- Trader must contact NCU who will obtain payment of any relevant duties and process a Customs Entry for permanent import

12. A piece of luggage is lost on arrival – the Holder prepared a declaration containing all items. What can be done?

- Paper Carnet – Option1. Airline keeps the Carnet until the luggage has been found. The Holder returns to collect the lost luggage and declares all items to Customs. Option 2 (preferred) – Holder corrects item range on the Voucher and declares partial consignment. Once the luggage is found, the Holder collects luggage and declares remaining items on a separate Voucher (i.e. as new declaration)
- Digital Carnet – Option 1. Holder leaves the QR code with airline (email or printout). Once the missing item has been found, the airline presents the QR code to Border Force and the consignment is processed for all items (as originally declared). Option 2 (preferred) Officer can either a) correct the items declared in Screen 3 of the original declaration and explain what happened in the remarks box or b). Officer cancels existing declaration (Trader will need to provide Cancellation code to the Officer). Once the luggage is found, the Holder prepares a new declaration (QR code) for the missing items and Customs process this as a separate transaction.

13. Border Force Officer processing Carnets is in a location which is off limits to the public. In the paper environment, a port operative would bring the paperwork to Border Force for processing. How can digital Carnet declaration be processed in such a setting:

- QR Code (digital declaration) can be printed and handled in line with the current (paper) procedures
- QR Code can be emailed to the Border Force Officer processing the declaration
- If the front desk uses an internal software / app which is accessible to the Border Force (i.e. IBF app) – the front desk Officer can enter the Transaction Reference and Carnet ID into the internal app. Border Force can then process it remotely by copy-pasting the code + ID into the eATA Customs Portal
- Trader / Agent presenting the QR code at the Front Desk can add a “pre-declaration” to their QR code. This will enable Border Force to process the declaration remotely (without having to scan the QR code or copy-pasting the Transaction ref + ID). **When creating a pre-declaration, trader can also attach other documents to the digital Carnet (i.e. GMR code, other docs etc)**

14. What can be done if the Port System or internet is down and the Trader needs to declare their items (on a digital Carnet)?

- Trader can forward (email, WhatsApp, MMS etc) the relevant QR code to Officer or leave a printout. This will allow Transaction to be processed when systems are up and running again
- Officer can log into the Customs Portal on their mobile device and process the digital transaction this way

15. Can the Officer check the content of the digital Carnet declaration without processing the transaction?

- Officer can scan the QR code and check details of the declaration in screens 1-4. Exiting the declaration without committing transaction (i.e. without clicking on the “Commit” button) will leave the declaration in its original state / unprocessed
- If the Holder submitted a pre-declaration, the Officer can access details of the declaration without having to scan the QR code (as above, the declaration will remain unprocessed provided the Officer doesn't use the “Commit” button)

PILOT SUPPORT – USEFUL INFO AND WHERE TO REPORT PROBLEMS

Instructions on how to use the Customs Portal can be accessed [HERE](#)

Instructions on how to use Carnet Wallet (for members of public / Carnet Users): [HERE](#) FAQs: [HERE](#)

Problems with logging into the app / login details (BF / HMRC only):

- Mohibur Rahman (HMRC) - mohibur.rahman@hmrc.gov.uk **(during the pilot only)**

ATA Carnet queries (general information, queries for the Issuing Chamber, help with processing Carnets) :

020 7203 1714 / Email: queries@uknataco.co.uk

Information on the pilot as well as the Carnet Holder guides: [https://digital Carnet Pilot \(uknataco.co.uk\)](https://digital Carnet Pilot (uknataco.co.uk))

Report a problem with the app or provide a suggestion for further functionality (BF / HMRC / Public):

- Davor Antonic-Mckinley (LCCI) – d.mckinley@uknataco.co.uk or dmckinley@londonchamber.co.uk